

The regular meeting of the Kirklin Town Council was held on Monday, January 8, 2018 at Kirklin Town Hall at 7:00 p.m.

On the call of the roll, the following Town Council Members were present: Jerry Faucett, Melinda Jobe, Walt Minnick, Valerie Pearson, & Jennifer Rustin.

Also present were: Josh Workman-Central Paving, Jon Sweet-Baumgartner & Company, Josh Chapman-Triad Associates, Douglas Barker, Billy Walker, Darren Wells-GRW Engineers, Matt Myers-Town Marshall, & Mary King.

The meeting was opened with the Pledge of Allegiance and prayer were led by Walt Minnick.

ELECTION OF TOWN COUNCIL PRESIDENT & VICE PRESIDENT – Melinda Jobe made a motion to keep Walt Minnick as Town Council President. Jerry Faucett supported the motion and it was carried with a unanimous vote. A motion was made by Jerry Faucett to keep Melinda Jobe as Vice President. The motion was supported by Walt Minnick and carried with a unanimous vote.

BID OPENING FOR STREET PAVING PROJECT – Sealed bids were opened for the street paving project and were as follows: Baumgartner & Company Asphalt Services \$99,627.00, Milestone Contractors \$174,525.00, E & B Paving \$123,200.00, Central Paving \$126,043.00, Harding Group \$117,730.00, Crenshaw Paving \$135,250.00, Allstar Paving \$126,782.40, Midwest Paving \$119,529.00. The apparent low bidder is Baumgartner & Company. A motion was made by Melinda Jobe to take the bid documents under advisement to be sure that all paperwork is in order. The motion was supported by Jennifer Rustin and carried with a unanimous vote.

PUBLIC HEARING FOR ADDITIONAL APPROPRIATION – The public hearing for an additional appropriation in the Local Road & Bridge Matching Grant Fund in the amount of \$137,069.00 was opened. The floor was opened to those present for questions. Seeing that there were no questions or opposition to the additional appropriation, a motion was made by Walt Minnick to adopt Resolution #2018-1-1. The motion was supported by Valerie Pearson and carried with a unanimous vote.

MINUTES – The Minutes for Council Meetings held on December 11th, & 27th, 2017 and Memorandum & Certification for the Executive Meeting held on December 27, 2017 were approved as written.

WATER DEPARTMENT PLANNING PROJECT – Darren Wells with GRW reviewed the written progress report with the Town Council. He explained that the planning project is 40% complete. He said that Steve Brock, rate consultant, would begin looking at the preliminary economic impact to water rates and that everything is on schedule with the project. We should be ready to hold a public hearing in March or April.

PARK BOARD/RECREATION BOARD – There were no Park Board Members in attendance.

STORMWATER UTILITY BOARD – Jennifer Rustin stated that she thinks that people are running over the new storm drain at 108 W. Clay Street. Billy said that he will keep an eye on it, but that it was very solid concrete and thought that it would take a very heavy vehicle to damage it.

WASTEWATER – A motion was made by Jennifer Rustin to approve Crosby Construction's pay application in the amount of \$287,325.00. The motion was supported by Valerie Pearson and carried with a unanimous vote. A motion was made by Jennifer Rustin to approve paying Cornerstone Grants Management in the amount of \$1,750.00. The motion was supported by Valerie Pearson and carried with a unanimous vote. Change Order #1 was presented. The change order is due to it being discovered that the UV structure was in concrete and had to be removed. A motion was made by Jennifer Rustin to approve change order #1 in the amount of \$5,700.00. The motion was supported by Melinda Jobe and carried with a unanimous vote.

UTILITY DEPARTMENT – Josh with Triad & Associates reported that bad weather has prevented any work being done at the Wastewater Treatment Plant. Billy Walker reviewed items from the written report that he gave to the Council. He reported that the new backhoe is working wonderfully and thanked the Town Council for purchasing it.

MARSHALL DEPARTMENT – Jay Moore explained that John Faucett had contested the decision by the Unemployment Office to deny his unemployment claim. An in-person hearing will be held on Thursday, January 11, 2018 at 1:45 p.m. After discussion, it was determined that Jay, Walt, and Mary would attend the hearing.

Matt reported that effective as of January 7, 2018 Erin Dean and Cinch will no longer be a K-9 Unit (Reserve) for the town. Matt reported that there had been some vehicle break-ins around town. He reported that the juveniles responsible for the break-ins were caught. Matt has contacted the State Director of the LESO program concerning the firearms and vehicles the town has and inquired about how to get rid of them. The fastest is to find another authorized agency to take it, but the equipment can be sent back to LESO as well. Matt offered and the Council approved for him to make the firearms inoperable until they can be returned. The Council discussed getting rid of vehicles. Matt will contact Darrell Sanders with Clinton County EMS to determine if they would like to take possession of the 6X6. If not, he will bring it back to Kirklin. The Council would like to keep one hummer and the 6X6 truck and get rid of everything else. Matt reported that he had not had a chance to have the siren repaired on the Charger yet, and that he plans to have an issue with the light bar in the back fixed at the same time. Matt introduced Douglas Barker who is interested in being the Town Marshall. He has not been to the Marshall schooling, but has inquired about it and would be willing to pay for the training himself if that would help. He would like to work for the town long-term. Matt said that he would keep Mr. Barker informed as the process moves along with the position. He welcomed him to fill out an application and the town will keep it on file.

WATER/SEWER LEAK ADJUSTMENT REQUEST – After review of the leak adjustment request by Misha Premeaux, a motion was made by Melinda Jobe to approve a leak adjustment for \$36.77 in water and \$111.12 in sewer. The motion was supported by Jennifer Rustin and carried with a unanimous vote.

KIRKLIN MAIN STREET DONATION – Valerie Pearson made a motion to approve the Resolution #2018-1-2 to donate \$3,000.00 to Kirklin Main Street. The motion was supported by Jennifer Rustin and carried with a unanimous vote.

CLERK-TREASURER - The Billing Adjustment Register and the Register of Claims were presented and signed by all Council Members. Acknowledgement of reports received (including additional amended SRF reports) was signed by all Council Members. The Town Council reviewed the Notice of Tax Sale & Petition for Tax Deed for 101 Pike Street. Reconciled Bank Statements for December 2017 were reviewed and signed by the Town Council President.

TOWN COUNCIL MEMBERS – LEGAL SERVICES - A proposal from Ryan, Moore, Cook, & Triplett for Agreement for Legal Services was presented to the Town Council. Since the document contains changes, the Council will take time to review those changes. A motion was made by Jennifer Rustin to table the new agreement. The motion was supported by Valerie Pearson and carried with a unanimous vote. **CAR ISSUE** – Jennifer Rustin brought up a concern that the people living at 208 N. Main Street were parking in the street on Clay Street. Matt said that he would take care of it. **SALE OF FORD F-150 FLAT-BED TRUCK** – The Council agreed to accept sealed bids for the truck at the regular Council Meeting in February. **TREE REMOVAL**- After discussion concerning 3-4 trees that need to be removed from the town right-of-way, it was decided that Billy would create specs for the project and solicit sealed bids.

Meeting was adjourned at 8:39 p.m.

Walt Minnick _____

Attest: _____