

The regular meeting of the Kirklin Town Council was held on Monday, March 12, 2018 at 7:00 pm at Kirklin Town Hall.

The meeting was called to order and the Pledge of Allegiance and prayer were led by Walt Minnick.

Upon the call of the role, the following Town Council Members were present: Jerry Faucett, Walt Minnick, Valerie Pearson, & Jennifer Rustin. Melinda Jobe was absent.

Also present were: Darren Wells-GRW, Douglas Barker, Billy Walker, Matt Myers, Jay Moore, and Mary King

BID OPENING FOR SALE OF FLATBED TRUCK – The following sealed bids were received for the sale of the 1990 Ford flatbed truck: Jerry Faucett - \$525.00, Michael Houston \$900.00. Valerie Pearson made a motion to accept the bid from Michael Houston in the amount of \$900.00 for the sale of the 1990 Ford truck. The motion was supported by Jerry Faucett and carried with a unanimous vote.

MINUTES – Seeing no corrections to the Minutes of the February 12, 2018 Council Meeting Minutes, they were approved as written.

WATER PROJECT – Darren Wells presented the final version of the plan developed by GRW. He reported that a meeting had been held with the grant administrator, rate consultant, two Council Members, Clerk-Treasurer, and himself do discuss the preliminary plan and the cost of the project. At this meeting concerns were raised about the size of the project and the impact higher rates will have on this community. To address those concerns, included in the revised plan was a schedule that shows the amount of water rate increase that would be needed to complete the full project, and what would be needed to only upgrade the wells and water treatment plant. The estimated cost of the project without the storage, distribution, & plant upgrades is \$1,819,000.00 and would require a user rate of \$42.58 for 4,000 gallons (what the state considers average usage) to repay the loan. The estimated cost of the project including storage, distribution, and plant upgrades is \$2,590,000.00 and would require a user rate of \$45.16 for 4,000 gallons to repay the loan. Both of these estimates are projected if the town receives grant funding; without grant funding the rates would be much higher. The difference in projected rates is in receiving a SRF grant in addition to the OCRA grant, due to the rate for 4,000 gallons being in excess of \$45.00. This amount is what the state considers “reasonable”. In looking at these figures, and keeping in mind that all the items would eventually have to be completed, the Council agreed that it made sense to complete the entire project at one time. Darren explained that the next step is to schedule a public hearing date for April 9, 2018 at 6:00 pm to approve the plan. A motion was made by Jennifer Rustin to hold a Public Hearing on April 9th at 6:00 pm to provide interested citizens an opportunity to express their views on the recently completed Water System Utility Study and to move forward with preparing an application for the SRF Loan Program. The motion was supported by Valerie Pearson and carried with a unanimous vote.

WASTEWATER PROJECT – A representative from Triad was not in attendance to give a progress report. Billy gave a report that construction was under way on the UV system and that it should be up and running in about 1-1 ½ weeks. After discussion concerning the weather conditions and equipment issues, a motion was made by Walt Minnick to send a letter to OCRA requesting the grant close-out date be extended to November 30, 2018. The motion was supported by Jerry Faucett and carried with a unanimous vote. **INVOICE APPROVAL** – A motion was made by Jennifer Rustin to approve the pay application for Crosby Construction in the amount of \$67,466.00. The motion was supported by Valerie Pearson and carried with a unanimous vote. A motion was made by Jennifer Rustin to approve payment on Cornerstone Grants Management in the amount of \$2,050.00. The motion was supported by Valerie Pearson and carried with a unanimous vote.

BROWNS WONDER-SUGAR CREEK PLANNING PROJECT – Trisha McClain was unable to attend the Council meeting and did not provide any information about a possible reschedule date.

DRAINAGE ISSUES – Mike Wallace spoke with Jerry Faucett prior to the beginning of the Council meeting to request that the town replace the sidewalk in front of his building. The Clerk-Treasurer will send an application to Mr. Wallace for the 50/50 sidewalk replacement program. Mr. Wallace was also requesting that the alley behind his property be grated. The Council discussed where the actual alley is located. Jay stated that in his opinion, the alley is located where it has been since the 1960's. Billy would like to install a 6-8" storm drainage tile from the south end of the alley to the crown. Property owners on both sides of the alley would be able to tie into the drain and this might help the water situation for Mr. Wallace. After discussion, a motion was made by Valerie Pearson to install a storm drain in the alley and then grate it. The motion was supported by Jennifer Rustin and carried with a unanimous vote.

UTILITY DEPARTMENT – A written report was provided to the Town Council prior to the meeting. Billy reported that he was in receipt of the cathodic protection inspection contract and the cost would be \$850.00 for the annual inspection. He will get the inspection scheduled and the contract signed. Billy will be attending the Alliance of Indiana Rural Water Association Spring Conference on Wednesday & Thursday this week in French Lick. Tara will attend the conference with Billy. The schooling will allow Billy to get the continuing education credits he needs for wastewater license renewal this year. Michael Earl will take care of the WWTP and Drew will handle the water plant and other small duties. We will apply for an IPEP grant for various safety equipment and a list was given to the Council of the possible items to be included in the grant application.

TOWN MARSHAL – Matt reported that he has been working on getting estimates for the vests that are needed and will work with the Clerk-Treasurer to apply for a grant through IPEP. He requested permission from the Town Council to donate the excess ammunition that was donated when we took possession of guns through the LESO program to the SWAT Team in Frankfort. A motion was made by Valerie Pearson to donate the ammunition to the SWAT Team. The motion was supported by Jennifer Rustin and carried with a unanimous vote. Matt reported that the some of the vehicles at 108 W. Clay Street were properly registered and some were not so he can send them a letter.

Jay Moore reported that John Faucett has withdrawn his appeal concerning the termination of his employment with the town, and the Judge has dismissed the case with prejudice to re-filing. The Council discussed the best options for a new Town Marshal and whether the best option was for the position to be full or part-time. Matt reminded the Council that if the town does not have a full-time Marshal they cannot participate in the LESO Program and would need to return the equipment. The Council felt that it might be a good thing for the equipment to be returned. All Council Members agreed that the Town Marshall position will be part-time and whomever becomes the Town Marshall can recommend one or two Deputies to help fill the time based on the budget allowed. The Clerk-Treasurer will contact PERF to see what the maximum hours the Town Marshall can work without having to be covered by PERF. The applicant must have completed training at the LEA or have completed Town Marshal Schooling and have experience in Law Enforcement. The applicant must provide a full employment history and provide references. Walt Minnick made a motion to hire all part-time employees for the Police Department, and that the hourly rate for the Town Marshall be \$22.00 per hour and Deputies \$20.00 per hour, effective with the new Town Marshall. All positions will be on an annually renewable contract basis and each position will be required to complete a 6-month probation period. The motion was supported by Valerie Pearson and carried with a unanimous vote. Jay recommends that the contract be on a "calendar-year" basis since that is what the town operates on. The maximum hours for all positions is yet to be determined and will be based on the current budget.

CLERK-TREASURER – WATER LEAK ADJUSTMENTS – After review of the three water leak adjustment applications, a motion was made by Jennifer Rustin to approve the following leak adjustments: Greg Brandenburg water- \$19.50, + sewer \$77.2 = \$96.78, Kevin & Sherry Lunsford water \$413.02 + sewer \$48.88 = \$61.90, Jose Lopez water - \$45.35 + sewer \$148.40 = \$193.75. The motion was supported by Valerie Pearson and carried with a unanimous vote. It was noted that due to the time of month the leak was discovered, the Lunsford’s will require an additional adjustment to the next bill. **REGISTER OF CLAIMS, BILLING ADJUSTMENT REGISTER, COUNCIL and ACKNOWLEDGEMENT OF REPORTS RECEIVED** were signed by all Council Members in attendance at the meeting. Reconciled Bank statements were presented for review and signed by Walt Minnick.

DOG COMPLAINT – Jerry Faucett reported that a dog, who is believed to be, from 106 S. Pike Street is loose and out of the yard on a regular basis. He is concerned that it is going to get hit by a car. Matt reported that he had not seen the dog or received complaints, but that he would check in to it.

WATER BALL COMPETITION – Jennifer Rustin reported that she was asked to request that the Fire Department be allowed to have a water ball competition during Kirk’s Crossing. They would like to use water from town hydrants, and to close down Perry Street between Ross & Washington. Billy has not had a chance to speak with Bethany yet, but it is on his list of things to do. He will contact her to get more information so that a decision can be made.

Seeing no other issues to come before the Town Council the meeting was adjourned at 8:45 pm

Walt Minnick_____

Attest:_____