

The regular meeting of the Kirklin Town Council was held on Monday, April 9, 2018 at 7:00 p.m. at Kirklin Town Hall.

On the call of the roll, the following Council Members were present: Jerry Faucett, Melinda Jobe, Walt Minnick, & Valerie Pearson. Jennifer Rustin was absent.

Also present were: Matthew Myers, Dan Sheets, Patricia Quick, Darren Wells, Trisha McClain, Mike Wallace, Tamara Massie, Kent Schuch, Kellie Rossman, Jay Moore, Billy Walker, & Mary King.

The meeting was opened at 7:10 p.m. with the Pledge of Allegiance and prayer led by Walt Minnick.

**MINUTES** – The Town Council Meeting Minutes from the meeting held on March 12, 2018 were approved as written.

**WATER PROJECT** – A motion was made by Melinda Jobe to approve the GRW Engineering invoice in the amount of \$14,000.00. The motion was supported by Valerie Pearson and carried with a unanimous vote. A motion was made by Melinda Jobe to approve the invoice from Cornerstone Grants Management in the amount of \$2,000.00. The motion was supported by Valerie Pearson and carried with a unanimous vote.

Darren Wells gave a progress report and said that GRW is now 100% complete with the water planning project. He also reported that we have submitted an application to the State Revolving Loan Fund to show our interest in the program and a kick-off meeting will be held with the SRF at 9:00 a.m. tomorrow morning.

A motion was made by Melinda Jobe to adopt Local Resolution Approving the Water Utility Study PL-16-134. The motion was supported by Walt Minnick and carried with a unanimous vote.

**WASTEWATER** – Billy reported that the project at the WWTP had continued to progress slowly due to the weather and lack of manpower on the job. The UV system is up and running. Kent Schuch with Triad reviewed the change order request #2 and explained why each of the changes were needed. A motion was made by Melinda Jobe to approve change order #2 which will result in an increase of \$18,849.00 to the project and will change the completion date to September 20, 2018. The motion was supported by Walt Minnick and carried with a unanimous vote. Kent reported that this would still leave a balance of \$76,755.00 in contingency funds available.

A motion was made by Melinda Jobe to approve the pay application for Crosby Construction in the amount of \$108,038.00. The motion was supported by Valerie Pearson and carried with a unanimous vote.

A motion was made by Melinda Jobe to approve the invoice for Cornerstone Grants Management in the amount of \$2,300.00. The motion was supported by Valerie Pearson and carried with a unanimous vote.

**BROWNS WONDER-SUGAR CREEK PLANNING PROJECT** – Trisha McClain, Resource Conservation Specialist, was present to discuss the final report and to talk about implementing the Watershed Management Plan. She discussed funding options for the project and said that they may need a letter of support from the Town Council for the project. She also asked if members of the Council would consider serving on the steering committee. There is a September deadline for the submission of the grant application. She also asked if the town would be willing to get the word out promoting the project by utility billing direct mailings. Mary King stated that the town had worked with them in the past and would be willing to help in any way possible.

**DRAINAGE ISSUES** – Mike Wallace, 114 S. Main Street, was in attendance to request that something be done about the alley causing water to drain onto his property. He also believes that surrounding properties are draining onto his property as well. He believes that state laws are being violated. He is requesting that the alley be grated and has complaints about the lot next to him causing water issues for him. Dan Sheets said that Mr. Wallace asked him to attend the meeting, but he wasn't really sure about what he could contribute. He did say that if the elevation could be changed, it would help. Jerry Faucett explained that when the north end of the alley was grated, they did not come all the way down to Mr. Wallace's property due to the turmoil between Mr. Wallace and his neighbor.

Jerry does feel like cutting the alley down to grade would help, but it might make it difficult for the Jobe's to access their barn due to how steep the incline would be.

Billy stated that he has an aerial shot from 1966 that shows this area was used as an alley then, and the alley is in the same place as it is right now. He also stated that there is a 12 ft. alley there right now. Jay stated that he had tried to contact Duke Energy about the telephone poles and they do not return his phone calls. Jerry Faucett stated that he was told by an employee of Duke Energy that they will not move the telephone poles. Tamara Massie said that she feels that sediment has settled at the back door of the building over the years from the runoff. Jay will meet with Dan Sheets on Wednesday to look at the situation.

Billy gave a report on the areas that he plans to work on in the near future to improve drainage. The area behind Mike Wallace is included. Billy expressed frustration that Mike Wallace digs the alley back up every time he fills it in.

**UTILITIES** – Billy gave the Council a written report prior to the meeting detailing what projects he has been working on for the past month. Billy reported that Baumgartner Paving will be here at the end of April or beginning of May to complete the paving projects that were previously awarded. Billy said that he will be in training classes on April 16<sup>th</sup> & 17<sup>th</sup>. He has obtained pricing for the items he would like to apply for through the IPEP Safety Equipment Grant. We are waiting on the police department to develop their requests and obtain pricing. One grant application will be submitted for all items.

After discussion about allowing the fire department to hold a water ball competition during the Kirk's Crossing Festival, a motion was made by Melinda Jobe to approve it. The motion was supported by Valerie Pearson and carried with a unanimous vote. Billy expressed concerns about it stirring up iron in the lines, but said that he would make himself available to flush hydrants if complaints were received. He also said that he will purchase a fire hydrant meter to monitor water usage from the event and also to use for other times water needs to be taken from fire hydrants.

An invoice was received after the Register of Claims was printed. After review of the invoice, a motion was made by Melinda Jobe to approve paying Eco-Infrastructure \$1,220.00. The motion was supported by Valerie Pearson and carried with a unanimous vote. Jerry Faucett asked if the Cole's on Howard/Jefferson Street had been without water for four days due to a water line break. Billy said that they had been without water from a Friday and he was able to get the water back on Monday morning. He said the reason it couldn't be repaired on that Friday is because it was a holiday and he couldn't get the needed parts.

**POLICE DEPARTMENT** – Matt had been in attendance, but had to leave at 8:15 p.m. so there was no current information for the police department.

The Council discussed what items need to be included in the new Marshall Job Description. Walt asked Jay to work with Matt and to use the best of both samples and develop a Job Description that would be applicable to Kirklin.

**CLERK-TREASURER** – A leak adjustment application was presented from Kevin & Sherry Lunsford in the amount of water \$14.29, sewer \$53.76 = \$68.05. Melinda Jobe questioned why another leak adjustment was being given since one was given last month. It was explained that the leak carried over into this month since it was discovered after they received a high bill. A motion was made by Melinda Jobe and supported by Valerie Pearson to approve the adjustment in the amount of \$68.05. The motion was carried with a unanimous vote. Mary King reported that the same customer had another leak in a different section of their line and would possibly be seeking another adjustment. Some Council Members indicated that they would not be in favor of granting a third adjustment.

The Register of Claims, Billing Adjustment Register and Acknowledgement of Reports Received were presented and signed by all Council Members present. Reconciled bank statements for March will be presented with April bank statements in May due to all forms not being printed.

**TOWN COUNCIL MEMBERS -**

**COMMUNITY CENTER FLOOR CARE** – A proposal by Heaven’s Best was received for care of the community center floors. The quote to strip, clean, wax and buff the floor was for \$420.00. Heaven’s Best will stop in to inspect the floors periodically and the price for maintenance will range from \$150.00-\$225.00. A price will be given each time for approval prior to the work being done. A motion was made by Walt Minnick to accept the quote. The motion was supported by Melinda Jobe and carried with a unanimous vote.

**WALKING/BIKE PATH UPDATE** – Walt Minnick reported having attended the meeting about the walk/bike path. He said that property had been obtained to use as a rest area near Carmel Engineering.

**TOWN-WIDE CLEANUP DAY** – A motion was made by Melinda Jobe to hold the town-wide cleanup on Saturday, June 16<sup>th</sup> from 8:00 a.m. – 12:00 p.m. The motion was supported by Valerie Pearson and carried with a unanimous vote.

**FIRE HYDRANT** – Jerry Faucett stated that the members of the Kirklin Fire Department have expressed concerns about cars being parked near the fire hydrant at the water tower during downtown events. After some discussion, it was decided that 10 ft. around the fire hydrant would be cordoned off. If and when the parking lot is paved, fire lane markings will be installed.

**RECREATION BOARD/PARK BOARD/TOWN COUNCIL AGREEMENT** – A motion was made by Melinda Jobe to sign the new agreement between the Recreation Board/Park Board and Town Council as presented. The motion was supported by Walt Minnick and carried with a unanimous vote.

Seeing no further business to come before the Town Council, the meeting was adjourned at 9:02 p.m.

Walt Minnick \_\_\_\_\_

Attest: \_\_\_\_\_