

A meeting of the Kirklin Town Council was held on Monday, September 24, 2018 at 6:30 p.m. at Kirklin Town Hall.

Council Members present were: Jerry Faucett, Melinda Jobe, and Walt Minnick. Valerie Pearson and Jennifer Rustin were absent.

Also present were: Jay Moore, Kent Schuck, Billy Walker, Nick Govardman, Devon Kirk, Jay Hawley, and Mary King.

**WASTEWATER PROJECT** - Representatives from Crosby Construction, Nick Govardman and Devon Kirk, along with Kent Schuck from Triad Associates were present to discuss issues that have been encountered with the wastewater project and to determine what items should be included in change order #5. They, along with the Council and Jay Moore, went through two sheets of items prepared by Triad that needed reviewed and discussed. All in attendance agreed to go through the lists line by line and discuss each item individually. Many of the items on the list contained small errors and were agreed upon quickly. Nick Govardman stated that they did not end up needing to order the valve that was discussed in the prior meeting and were able to come up with another solution that did not include the installation of a new valve. All parties agreed to remove item #108 from the list that Crosby should be paid for. This item totaled \$1,829.54 and fell under Crosby's duty to keep the plant operating while under construction. Kent took exception to hours listed on one sub-contractor because they billed for 8 hours and only worked 4 hours assisting with the search for valves. The other 4 hours were spent laying the force main to the EQ pump station. Kent does not agree with the charges for de-watering item #103 and reduced the amount to \$25,791.26. The amount was reduced due to some charges not being allowed or miscalculated. Billy stated that the stand pipe mentioned in item #113 had not been removed. Billy feels that the stand pipe and concrete needs to be removed or at least demolished down to the surface of the concrete. The stand pipe can be removed at a later date and not be part of this project. Devin Kirk agreed to send their painter back this week to put two coats of paint on the outside of the building around the Aeromod tank. Nick said that the landscaping could be taken care of by October 1<sup>st</sup> as well. Crosby will research the issue of giving the complete deduct amount of \$22,225.00 for the removal of the demolition of the trickling filter from the project. Jay Moore felt that if Crosby would agree to the full deduct, the town would not pursue action on other items they could possibly be reimbursed for. Crosby representatives will get back with Kent after they look at figures for the trickling filter demolition, and review the contract. Triad will prepare a work directive for the back fill & work on the old contact tank. Billy also pointed out that disconnecting the drain lines from the old sludge beds was included in the contract and not yet complete. Crosby will take care of this. Kent will have the change order ready for approval at the meeting on October 8<sup>th</sup>. After discussion about IDEM requiring the work to be done immediately, a motion was made by Melinda Jobe that the town seek SRF reimbursement for the Fluid Waste Services invoices. The invoices totaled \$17,212.50 and were for an emergency situation, and done at the request of IDEM. The motion was supported by Jerry Faucett and carried with a unanimous vote.

**KIRKLIN CHRISTIAN CHURCH 50/50 SIDEWALK REPLACEMENT PROGRAM REQUEST** - Jay Hawley, Board Member from the Kirklin Christian Church was present to request participation in the sidewalk replacement program. He presented photographs of the sidewalks they would like to replace and the current conditions. They are wanting to replace the sidewalk along E. Jefferson Street, between Pike & Ohio. The church only owns property on half the block, but are willing to pay for the other property owner's half as well, this way the whole block can be done. They also will replace the sidewalk running along Pike Street by the church. He explained that they have a free lunch program during the summer for all kids and a pre-school and poor sidewalk conditions. Jay Hawley pointed out that the application states that to participate in the program, the applicant must be a tax assessed property. He said the church is tax assessed, but tax exempt. Jay Moore believes that since the town ordinance does not state that the applicant must be tax assessed, there isn't a problem with the church participating in the program and that the statement should not be on the application. Jay Hawley said, in addition to the estimate that he presented from Metzinger Construction, he will be getting another one as well. Jerry Faucett made a motion to approve the Kirklin Christian Church participating in the 50/50 sidewalk replacement program. The motion was supported by Walt Minnick and carried with a unanimous vote. Walt Minnick pointed out a safety concern with a curb at the Kirklin Christian Church parking lot along Pike Street. There is a small section of curb that sets out about 5 ft. further than

the rest of the parking lot. Walt feels like it could be a general hazard, as well as a hazard with snow removal. Jay Hawley wasn't sure what could be done about it.

**TOWN MARSHAL POSITION** - Jay Moore reported that Anitra McKinney is willing to sign the new contract that he emailed to all Council Members. The revised contract does not require her to bid off her current job, but requires her to ensure shifts are covered. Jerry Faucett is not in favor of changing the contract since the Council voted for the requirement. Jay said that Anitra could not bid off her current shift without possibly having to go to night-shift. She would not take the job with Kirklin if it meant going to a night-shift at the county. Jerry stated that he is opposed to hiring her and stated his reasons. Walt Minnick made a motion to approve the revised contract and have Anitra McKinney sign it. Melinda Jobe supported the motion and it was carried with the following vote: Walt Minnick-yes, Melinda Jobe-yes, and Jerry Faucett-no. It is noted that a pre-employment drug screen/physical will need to be completed.

**GRANT ADMINISTRATION SERVICES PROPOSALS** - Cornerstone Grants Management was the only Proposal and Statement of Qualifications received so there were no interviews. Two letters were received declining to submit a proposal at this time.

**TRICK OR TREAT HOURS FOR HALLOWEEN** - Melinda Jobe made a motion to set town trick or treat hours for October 31<sup>st</sup> from 6-8 p.m. The motion was supported by Jerry Faucett and carried with a unanimous vote. The Merchants in downtown Kirklin will still have trick or treating the Saturday prior to Halloween (October 28<sup>th</sup>) from 4-6 p.m.

**TOWN HALL ROOF** - Jerry Faucett spoke with a couple of guys from Unique Home Solutions about the roof at Town Hall and sent them to speak with Mary King. Mary reported that they pointed out a couple of reasons that the town may want to reconsider a metal roof. A couple of them being water run-off and the steep pitch of our roof and also issues with snow and the freeze and thaws we have. Jerry said that Crews Roofing is booked for all next year with roofing jobs, and that Bruce Evans is getting away from roofing. Billy mentioned a company called Bone Dry that he has seen in town. The Council decided to go with putting together specifications for a dimensional shingle roof with complete tear off, felt paper, drip edge and ridge vents and ask bidders to submit bids for both a 20 & 30 year shingle.

Seeing no further business to come before the Council, the meeting was adjourned at 8:20 p.m.

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Walt Minnick