

A year-end meeting of the Kirklin Town Council was held on Thursday, December 27, 2018 at 6:00 p.m. at Kirklin Town Hall.

Upon the call of the roll, Jerry Faucett, Melinda Jobe, & Walt Minnick were present. Valarie Pearson and Jennifer Rustin were absent.

Also present were: Jerry Smith, Ed Smith, Joe Leonard, Darren Wells, Jay Moore, and Mary King

**WASTE COLLECTION CONTRACT** – The Council reviewed changes to the Waste Collection Contract with Smith Trash Hauling. A motion was made by Melinda Jobe to sign the revised contract. Jerry Faucett supported the motion and it was carried with a unanimous vote. Jerry Smith signed the revised contract as well.

**BID AWARD FOR TOWN HALL/COMMUNITY CENTER ROOF REPLACEMENT** – The Council reviewed the bid submitted by Bone Dry Roofing and found the bid to be complete. A motion was made by Melinda Jobe to accept the bid from Bone Dry Roofing for a complete tear-off of the existing roof, installation of new gutters, and the replacement of the roof for \$17,299.00. Walt Minnick supported the motion and it was carried with a unanimous vote.

**BID AWARD FOR PAVING PROJECTS** – Billy Walker reviewed each of the bids received for the street rebuilds and resurfacing projects. He determined that Grady Brothers Inc. was the lowest bid and all necessary documents were included in the bid. A motion was made by Melinda Jobe to accept the bid from Grady Brothers Inc. for \$55,480.55 for the resurface project, and \$55,019.45 for the rebuild project, for a total of \$110,500.00. The bid acceptance is subject to contract terms approval. The motion was supported by Walt Minnick and carried with a unanimous vote.

**WATER PROJECT** – Darren Wells with GRW presented Agreements and Notices to Proceed for all three water project contracts. After review of the documents, a motion was made by Walt Minnick to approve the contracts with Graves Plumbing \$2,062,627.00, Central Painting & Sand Blasting \$200,000.00, and S.C. Case Excavating \$1,274,580.0, and to issue notices to proceed on January 7, 2019. The motion was supported by Melinda Jobe and carried with a unanimous vote. Mary King reported that we have received the Release of Funds Notice for the OCRA Grant.

**TRANSFER OF FUNDS AUTHORIZATION & FINAL REGISTER OF CLAIMS FOR 2018** – A motion was made by Melinda Jobe to sign and adopt the year-end transfer Resolution #2018-12-3 which transfers \$291.75 from PSLOIT Marshal to PSLOIT Marshal Equipment, and \$3,500.00 from MVH Street Repairs & Maintenance to MVH Tree Removal. The motion was supported by Walt Minnick and carried with a unanimous vote. A motion was made by Melinda Jobe to adopt Resolution #2018-12-2 approving the encumbrance of funds into 2019 for bids that have been accepted, but the work is not yet complete in 2018. The motion was supported by Jerry Faucett and carried with a unanimous vote.

**REGISTER OF CLAIMS** – The Register of Claims dated December 27, 2018 was presented to the Town Council and approved by all Council Members in attendance.

**PERSONAL DAYS** – Billy Walker was unable to take six (6) personal days in 2018, due to the issues with construction at the WWTP. Melinda Jobe made a motion to give a one-time approval allowing the six (6) unused personal days for Billy Walker to be carried over to 2019. Jerry Faucett supported the motion and it was carried with a unanimous vote. The Council discussed and agreed to change the Policy & Procedures Manual to allow up to five (5) unused personal days to carry over each year. Total days carried over cannot exceed a total of five (5) days for all years carried over.

**DOLLAR GENERAL STORE** – Joe Leonard, Developer for Dollar General, attended the meeting to give the Council an update on the proposed Dollar General Store location. He stated that they have the lots under contract on the north end of town and are in the process of getting a purchase agreement signed for 1.4 acres at the corner of Kirk and Main Street on the south end of town for a possible alternate location. They feel like the property at the south end of town may be a better location for all concerned. They have submitted a purchase agreement to the property owners and it is currently being reviewed by the family. Mr. Leonard said that drainage is a concern for the north end location. Jerry Faucett said that they can go straight north, right down the alley for drainage on the north end location. Mr. Leonard said that they are still evaluating the north-end location and will begin evaluating the south-end location if they are able to get the property under contract. Both locations may need a cut from INDOT and they have a scheduled meeting with them on January 2<sup>nd</sup>. The property located on the south end of town is out of the corporation limits. The developers would request that the property be annexed and water & sewer services be provided if this location is chosen. He thinks there is a manhole in the alley to the north of the property and said that they would pay for the extension of the sewer line. He said that drainage could be done differently at this location. Mary King asked about the restrictions of the surrounding +96.4 acres that is shown on the plan. Mr. Leonard said that this would be competitive and noxious restrictions on the acreage surrounding the 1.4 acres. He said that since they would need rezoning on either of the properties, they are willing to work with the Town Council as much as possible when it comes to landscape, sidewalks, etc., but that they are limited as to what the actual building will be constructed of.

Seeing no other business to come before the Town Council, the meeting was adjourned at 7:47 p.m.

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Walt Minnick