

A regular meeting of the Kirklin Town Council was held on Monday, April 14, 2025, at 7:00p.m. at Kirklin Town Hall.

The meeting was opened by Melinda Jobe. On the call of the roll, the following Council Members were present: Brent Stetler, Jerry Faucett, Melinda Jobe, and Walt Minnick. Craig Hudzinski was absent.

Also present were Billy Walker, Brendon Bright, Jay Moore, Shane Kohl, Brianna Kohl, Sharon Alexander, Dan Carlisle, Garrett Owens, Henry King, Amber King, Oliver Wise, Sandra Price, Joanne Lytton, Jim Phipps, Jim Mann, Jerry Pendygraft, Bobbie Jo Pendygraft, and Tara Walker.

The Pledge of Allegiance and prayer were led by Melinda Jobe.

PUBLIC HEARING – Melinda Jobe opened the public hearing and stated the reason is the intention of the Town to apply to the Indiana Office of Community and Rural Affairs (OCRA) for a planning grant from the State Community Block Grant (CDBG) Planning Grant program. The total amount of funds to be requested from CDBG is \$60,000.00 with the town to expend an estimated \$6,000.00 in non-CDBG funds. The funds would be used for a study of the town's stormwater and water utility systems. Melinda opened the floor to questions or comments from the audience. Seeing none, she announced the public hearing closed at 7:05pm.

MINUTES – Jerry Faucett made a motion to approve the minutes as written from the Town Council Meeting held on Monday, March, 10, 2025 and the Special Town Council Meeting held Thursday, April 3, 2025. The motion was supported by Brent Stetler and it carried with a unanimous vote.

601 E JEFFERSON ST – Jerry and Bobbie Jo Pendygraft, residents of 105 N Howard St, were in attendance to inform the council that their neighbor's fence at 601 E Jefferson St is falling down on their property. Jerry Faucett agreed and said that it has been that way for awhile. Jay Moore stated that it is an Area Plan Commission (APC) issue. After further discussion, Melinda Jobe offered to contact the APC about the issue but the Pendygraft's declined at this time.

DESIGNATED OUTDOOR REFRESHMENT AREA (DORA) – Jim Mann was in attendance to seek the council's approval for a DORA that would encompass the perimeter of Booker's and the Traveler's Point Tasting Room. The DORA would exclusively include the adjoining building addresses of 103 – 105 Main St, 107 N Main St, and 109 N Main St. He stated that it would not include the sidewalk in front along Main St./421 nor the alley behind the buildings but would include the back patio behind Booker's, which is fenced and has a gate. A DORA would allow patrons who are at least 21 years of age to leave one of the premises with an open container of alcoholic beverage and consume those beverages anywhere within the boundaries of the DORA. Walt Minnick made a motion to read by title only, and to pass on first reading, Ord #2025-4-1 "An Ordinance Establishing a Designated Outdoor Refreshment Area". The motion was supported by Jerry Faucett and it passed with a unanimous vote. Melinda Jobe made a motion to suspend the rules to be able to pass Ord #2025-4-1 on the second reading at the same meeting. The motion was supported by Walt Minnick and it passed by a unanimous vote. Melinda Jobe made a motion to adopt Ord #2025-4-1 on second and final reading. The motion was supported by Walt Minnick and it passed with a unanimous vote.

COMCAST – Garrett Owens was in attendance to represent himself and other residents regarding their concern about the current Comcast fiber installation. He would like the pedestals removed and replaced with underground vaults. He doesn't believe a private company should have more

say than the citizens of the town. A lengthy discussion ensued. Jay Moore stated that INDOT has jurisdiction of the SR 38 and US 421 right of ways. Jay added that, while the jurisdiction of the residential right of ways is the town's, they were misled into believing installations would be in the alleys. It was suggested by Brent Stetler that residents could call Comcast and offer to sign up if Comcast would remove their pedestal and install a vault instead and Jay agreed it may be the most effective way. Garrett asked if the council were to pass a resolution against the pedestals, if the town could pass that on to our state representative and Jay responded that they can. Melinda Jobe made a motion to approve Resolution #2025-4-2 "Requesting Comcast to Remove the Pedestals and Replace with Underground Vaults". The motion was supported by Walt Minnick. The votes were: Melinda Jobe, yes; Walt Minnick, yes; Jerry Faucett, abstained; Brent Stetler, abstained. Therefore, the motion failed. A resolution will be presented at the May 10, 2025 council meeting to consider again.

FIREWORKS – Henry and Amber King were in attendance to request permission to set off fireworks at the park again this year. They stated that the dates would be July 4, 2025 with a rain date of July 5, 2025 and understand the proper permits and insurance required. They will not be setting off any lanterns. Billy Walker stated that Sheridan Rec League has an agreement signed with the town giving them control of the ball fields and that they are fixing them up. Because of that, he said that vehicles must stay in the parking lot and not driven on the fields. Walt Minnick made a motion to approve Henry and Amber to set off fireworks in the park. The motion was supported by Brent Stetler and it passed with a unanimous vote.

SANITARY SEWER REHABILITATION PROJECT – Brent Stetler made a motion to approve the following: Commonwealth Engineering Inv# 62548 in the amount of \$20,854.42; Insituform Pay No. 1 in the amount of \$389,403.62; Insituform Pay App No. 2 in the amount of \$114,776.39; Cornerstone Grants Management, Inc. Inv# 2023.06-2 in the amount of \$9,750.00; and, Cornerstone Grants Management, Inc. Inv#2023.06-3 in the amount of \$2,250.00. The motion was supported by Walt Minnick and it passed with a unanimous vote. Billy stated that substantial completion is slated for April 28, 2025 with total completion by May 28, 2025.

STORM/WATER PLANNING GRANT – Brent Stetler made a motion to approve NV Grant Services, LLC Invoice #1411 in the amount of \$5,280.00 for an income survey. The motion was supported by Jerry Faucett and it carried with a unanimous vote. Billy informed the council that Capstone and Sunshine Manor apartments flooded again with the recent excessive rainfall. He hopes the storm water planning grant funds can identify the reason. He stated that the storm drain that crosses the highway in front of Excel Tool on US 421 has collapsed and needs replaced. He said that the drain is the town's responsibility and not that of INDOT.

PARK – Billy Walker reported that the playground and mulch areas have been refurbished and that the pickleball nets will go up after Easter weekend. Tara Walker informed the council that six recycled plastic benches have been ordered, four of which were fully paid by individuals at retail cost and the other two are at reduced cost to the town due to collecting plastic caps and lids.

UTILITY SUPERINTENDENT – Billy Walker provided the Town Council with a written report prior to the meeting. He stated that the paving project is complete. He would like to apply for another Community Crossings Matching Grant in July provided he can get all of the paperwork from the state in time with Capstone added to our road inventory that was found to have never been submitted when it was developed in the 1990's. Only roads in the town's official inventory are

eligible for CCMG funds. If he cannot get the paperwork in time, he will apply again in the next round of grant applications due in January.

POLICE DEPARTMENT – Brendon Bright reported that he, along with police reserve officers Brandon Garber and Justin Brewer, attended state-mandated training April 3 – 5, 2025. He reported the following activity for the months of March and April combined: 45 calls for service and 36 traffic stops which included four misdemeanor arrests, one warrant arrest, thirty-three warnings, and four infractions. He stated he will not be buying a new laptop at this time as he replaced the battery.

CLERK-TREASURER – Tara Walker provided the following reports to the town council prior to the meeting for month ending March 31, 2025: Revenue, Appropriations, Payroll Allowance Docket, Adjustments Register; and the Accounts Payable Register ending April 10, 2025. Seeing no questions, the town council signed the Payroll Allowance Docket, Adjustments Register and the Accounts Payable Register. Melinda Jobe reviewed and signed the bank statements prior to the meeting. Tara gave the council an updated American Legal Publishing estimate of \$2300-2800 that will update the town code. She stated that our Cardinal rep is recommending the town replace both computers since they are several years old and one recently had a hard drive issue. She stated that she has asked Jay to look into creating a 125 cafeteria plan per IRS requirements when pre-tax deductions are taken from employee payroll checks.

LEAK ADJUSTMENTS – Brent Stetler made a motion to approve a leak adjustment in the amount of \$211.61 for Jeffery Grodotzke. The leak was within one foot of the meter on the customer side which is the town's responsibility. The motion was supported by Jerry Faucett and it carried unanimously.

COMMUNITY CENTER – After a short discussion regarding the rental cost of the community center, the council ultimately decided to keep it at the current cost of \$100.00 plus tax.

BRENT STETLER – Brent stated that since the food truck ordinance was passed, no one has come back. He suggested suspending the ordinance permit fee to see if they would return. After discussion of the costs, and the reasons for the ordinance, Melinda Jobe stated that she doesn't think it is unreasonable.

Seeing no further business to come before the Town Council, the meeting was adjourned at 8:34 p.m.

Melinda Jobe, Town Council President