

The Regular Meeting of the Kirklin Town Council was held on Monday, July 8, 2024, at 7:00 p.m. at Kirklin Town Hall.

The meeting was opened by Melinda Jobe. On the call of the roll, the following Town Council Members were present: Brent Stetler, Jerry Faucett, Melinda Jobe, and Craig Hudzinski. Walt Minnick arrived later to the meeting.

Also present were: Billy Walker, Brendon Bright, Jay Moore, Tina Hudzinski, Andrew Miller, Stephanie Curry and Tara Walker.

The Pledge of Allegiance and a prayer were led by Melinda Jobe.

MINUTES – The Minutes from the Town Council Meeting held on June 10, 2024 were approved as written.

ADDITIONAL APPROPRIATION PUBLIC HEARING – Melinda Jobe opened the Public Hearing for an Additional Appropriation in the amount of \$127,605.06 for ARP Coronavirus Fiscal Recovery Grant Fund #2406 and read the proposed Additional Appropriation Resolution 2024-7-1 aloud. Seeing no questions or concerns, a motion was made by Brent Stetler to adopt Resolution 2024-7-1. The motion was supported by Jerry Faucett and it passed by a unanimous vote. The hearing was then closed.

504 & 506 E PIKE ST – Andrew Miller and Stephanie Curry were in attendance to request that the town vacate the street and alley between their two properties located at 504 and 506 E Pike St. Billy Walker stated that there would not be any water, sewer or storm drains affected. After a brief discussion to determine that there would not be any properties left without access, the council foresees no issues in vacating. A public hearing on the matter will be scheduled.

SEWER REHABILITATION PROJECT – Darren Wells provided an email update prior to the meeting. Commonwealth Engineering are continuing to work towards the final design for the end of July. They have requested to have some storm sewer CCTV performed to verify cross-connections identified by smoke testing results. The results may require some storm sewer rerouting. They met with OBIC Products to finalize manhole lining design needs. **SRF Project Priority List for Fiscal Year 2025** – Kirklin placed 66 on the list with 56 points, which was not in the fundable range for the larger sewer project. **Invoice** – Brent Stetler made a motion to approve Invoice #60016 from Commonwealth Engineering in the amount of \$18,750.00. The motion was supported by Jerry Faucett and it passed by a unanimous vote.

TREE BRUSH AND YARD WASTE – Melinda Jobe read Ord. #2024-7-4 An Ordinance Regulating the Collection of Tree Brush and Yard Waste in its entirety. After a brief discussion, Brent Stetler made a motion to adopt Ord. #2024-7-4 on first reading. The motion was supported by Jerry Faucett and it passed by a unanimous vote. Brent Stetler made a motion to suspend the rules in order to consider the ordinance on second reading at the same meeting. The motion was supported by Jerry Faucett and it passed by a unanimous vote. Brent Stetler made a motion to adopt Ord. #2024-7-4 on second reading. The motion was supported by Jerry Faucett and it passed by a unanimous vote.

DOGS – It was determined that including certain breeds of dogs in the prohibited animals in the Town of Kirklin is an inefficient means to exclude dangerous, vicious, and voracious animals and the cost of proving the animals breed by DNA testing or other scientific methods is an unnecessary expense. After Tara Walker read in its entirety Ord#2024-7-5 “An Ordinance Amending §90.29 Deleting Certain Breeds of Dogs”, Melinda Jobe made a motion to adopt Ord 2024-7-5 on first reading. The motion was supported by Brent Stetler and it passed with a unanimous vote. Melinda Jobe made a motion to suspend the rules to consider the ordinance on second reading at the same meeting. The motion was supported by Craig Hudzinski and it passed by a unanimous vote. Melinda Jobe made a motion to adopt Ord #2024-7-5 on second reading. The motion was supported by Craig Hudzinski and it passed by a unanimous vote.

WEEDS & GRASS – Brent Stetler made a motion to read, by title only, Ord #2024-7-6 “An Ordinance Amending and Restating Ordinance Section 92.05 of the Kirklin Code of Ordinances Declaring Weeds and Tall Grasses to be a Nuisance and Providing For and Paying the Cost of the Removal of Said Weeds and Tall Grasses”. The motion was supported by Jerry Faucett and it passed by a unanimous vote. Brent Stetler made a motion to adopt Ord. #2024-7-6 on its first reading. The motion was supported by Jerry Faucett and it passed by a unanimous vote. Brent Stetler made a motion to suspend the rules to consider Ord. #2024-7-6 on second reading at the same meeting. The motion was supported by Jerry Faucett and it passed by a unanimous vote. Brent Stetler made a motion adopt Ord #2024-7-6 on second reading. The motion was supported by Jerry Faucett and it passed by a unanimous vote.

FOOD TRUCKS – The first reading of Ord #2024-6-2 was approved at the June 10 regularly scheduled council meeting. Melinda Jobe made a motion to adopt Ord #2024-6-2 “An Ordinance Creating a New

Chapter 112 of Title XI of the Town of Kirklin Code or Ordinances". The motion was supported by Craig Hudzinski and it passed by a unanimous vote.

ARPA FUND – The council discussed what is remaining in the American Rescue Plan Act fund. Tara Walker reminded the council that the fund must be spent or obligated under contract by December 31, 2024. Billy Walker suggested six fire hydrants that should be replaced. He will provide the council with a more specific quote for this at the August meeting.

PARK BOARD – There were no park board members in attendance to provide an update.

DRAINAGE – There were no new issues to discuss at this time.

UTILITY SUPERINTENDENT – Billy Walker provided the Town Council with a written report prior to the meeting. He is currently working on a Community Crossings Matching Grant (CCMG) application. He and Drew trimmed trees along both sides of US Hwy 421. He is working on the 2023 Water Audit and will have it validated and submitted soon. Triangle Paving completed repairs on E. Jefferson St. and W. Madison St. The 2019 pickup truck had an oil change and the right rear taillight replaced.

POLICE DEPARTMENT – Brendon Bright reported that the officers are now live with the new Axon body cameras. Car cameras installation is scheduled for August 6th. They will need training on the new tasers. He stated that Kirk's Crossing went without incident. The police department had 24 service calls and 29 traffic stops for the month of June.

CLERK-TREASURER – Tara Walker provided the following reports to the Town Council prior to the meeting for month ending June 30, 2024: Revenue, Appropriations, Payroll Allowance Docket, Adjustment Register, the Accounts Payable Register and Fund with Monthly Bank Statement of Reconciled Accounts. Seeing no questions, the Town Council members signed the Payroll Allowance Docket, the Adjustment Register, and the Accounts Payable Register. Melinda Jobe reviewed and signed the bank statements as well as the Monthly Statement of Reconciled Accounts prior to the meeting. **RESOLUTION 2024-7-2** – Brent Stetler made a motion to approve the transfer of \$3,645.00 from River/Machinery & Equipment Appr. #2235001451.000 to a new River/Town Hall Maintenance Appr. #2235001361.000 to pay the invoice for town hall landscaping. Jerry Faucett supported the motion and it passed with a unanimous vote. **ORD #2024-7-3** – Melinda Jobe made a motion to adopt Ord #2024-7-3 to amend Salary Ord 2023-12-4 to increase the hourly pay of the utility clerk, effective with the pay date of July 26, 2024. Craig Hudzinski supported the motion and it passed with a unanimous vote. Melinda Jobe made a motion to suspend the rules to be able to adopt the ordinance at the same meeting. The motion was supported by Craig Hudzinski and it passed with a unanimous vote. Melinda Jobe made a motion to adopt Ord #2024-7-3. The motion was supported by Craig Hudzinski and it passed with a unanimous vote. **MISC** - Tara informed the council that the upcoming public budget hearing is scheduled for September 9, 2024 and budget adoption is scheduled for October 14, 2024. She also stated that she received the 2022/23 State Board of Accounts invoice and prices greatly increased since the last audit for 2021/22.

JERRY FAUCETT SIDEWALKS – Jerry Faucett submitted a 50/50 Sidewalk Enhancement Partnership Application to the town for 305 N Main St and 405 N Main St. The following quotes were considered: Jorge Ramirez/Five Star, \$10,575.00; Metzinger Construction, \$11,985.00; and, Manning Concrete, \$12,800.00. Melinda Jobe made a motion to approve the quote from Jorge Ramirez for \$10,575.00. The motion was supported by Brent Stetler and it passed with the following vote: Melinda Jobe, yes; Brent Stetler, yes; Walt Minnick, yes; Craig Hudzinski, yes; Jerry Faucett, abstained.

Seeing no further business to come before the Town Council, the meeting was adjourned at 9:07 p.m.

Melinda Jobe, Town Council President