

The regular meeting of the Kirklin Town Council was held on Monday, October 14, 2024, at 7:00p.m. at Kirklin Town Hall.

The meeting was opened by Melinda Jobe. On the call of the roll, the following Town Council Members were present: Brent Stetler, Jerry Faucett, Melinda Jobe, Walt Minnick and Craig Hudzinski.

Also present were Brendon Bright, Dan Carlisle and Karla Bucheli.

The Pledge of Allegiance and a prayer were led by Melinda Jobe.

MINUTES – Walt Minnick made a motion to approve the minutes as written from the Town Council Meeting held on September 9, 2024; the Special Meeting held on September 24, 2024, and the Public Hearing held on October 7, 2024. The motion was supported by Craig Hudzinski, and carried with a unanimous vote.

BUDGET ADOPTION – A motion was made by Brent Stetler to approve the 2025 Budget and adopt Ordinance #2024-10-2. The motion was supported by Jerry Faucett and carried with a unanimous vote.

SANITARY SEWER REHABILITATION – Melinda Jobe stated that the pre-closing meeting with SRF (State Revolving Fund) for the sewer loan was on Thursday, October 10th and that the final closing is scheduled for October 25th. There was no further information to report at this time.

ARPA – The council discussed options regarding the balance of the ARPA fund that must be spent or obligated by December 31. Brendon Bright provided a quote for a new radio at \$4,899.48.

PARK BOARD – Melinda Jobe stated that she doesn't believe any decisions should be made regarding use of the park until the park board dissolution is resolved to avoid any conflicts. Jay Moore could not be at the meeting so the topic was tabled until the November 11 council meeting. Craig Hudzinski stated that he had done work for the park board in the bathrooms prior to Kirk's Crossing. Tara Walker told him that invoices are required to be signed by the department head who hires them before she could pay them. Since Kim Deck is no longer on the park board, Melinda Jobe made a motion for Billy Walker to be able to sign off on the park repair bill instead. The motion was supported by Walt Minnick and it passed with a unanimous vote.

UTILITY SUPERINTENDENT – Billy Walker provided the Town Council with a written report. **Hach:** Brent Stetler made a motion to approve the field estimate Quote #101094983v1 from Hach in the amount of \$2,473.00 for Chlorine Analyzer Preventative Maintenance & Calibration Service and travel charge. The motion was supported by Craig Hudzinski and carried with a unanimous vote. **Raymond Harvey** – Billy was finishing the cleanup of a leak on a recent and his work truck was parked next to Raymond's vehicle. As he was putting tools inside, the wind caught the door of the work truck and it did minor damage to Raymond's vehicle. Billy provided the council with a photo of the damage and a repair quote received from Raymond in the amount of \$263.00 from Spot King for parts and labor. Melinda Jobe mentioned that Billy wanted the council to be aware of it before proceeding to approve the repair. Brent Stetler made a motion to approve the car repair expense in the amount of \$263.00. The motion was supported by Jerry Faucett and carried with a unanimous vote.

POLICE DEPARTMENT – Brendon Bright reported that KPD had 11 service calls, including two arrests that required significant attention time. Traffic enforcement included 23 traffic stops, resulting in 3

citations and 13 written warnings. Walt Minnick raised concerns about properties located at the corner of Harrison St. and Main St. and 105 E. Jefferson St. needing cleaned up due to furniture sitting out for quite some time. Brendon committed to following up on these concerns.

CLERK-TREASURER – Tara Walker provided the following reports to the council prior to the meeting for month ending August 31, 2024: Revenue Report and Statement of Reconciled Accounts. Seeing no questions, Melinda Jobe signed the Statement of Reconciled Accounts. Tara Walker provided the following reports to the council prior to the meeting for month ending September 30, 2024: Revenue, Appropriations, Payroll Allowance Docket, Adjustment Register, Fund with Monthly Statement of Reconciled Accounts, and the Register of Claims ending October 10, 2024. Seeing no questions, all council members signed the Payroll Allowance Docket, the Adjustment Register and the Accounts Payable Register. Melinda Jobe reviewed and signed the bank statements as well as the Monthly Statement of Reconciled Accounts.

COUNCILMEMBERS – Jerry Faucett stated that Jerry Pickard does not have the money for a sidewalk 50/50 cost-sharing arrangement with the Town. Mr. Pickard would like to be able to cover the sidewalk located on the N. Perry St. side of 205 W. Jefferson St. with dirt and plant grass seed to make the area safer. Jerry stated that in the past Judy Tharpe had been allowed to remove her sidewalk after board approval just because she didn't want it. Jerry stated that Mr. Pickard offered to provide the dirt and complete the work himself. After discussion, Craig Hudzinski made a motion to approve Jerry Pickard to cover the sidewalk on the N. Perry St. side of his property with dirt and plant grass seed. The motion was supported by Walt Minnick and it carried with a unanimous vote. **"Jake" Breaks** – A discussion was had regarding trucks using engine compression brakes on Main Street. The council was in general agreeance that it is a problem. Brent Stetler stated that he asked Jay Moore, town attorney, after the last council meeting to prepare an ordinance regarding the issue. Brendon Bright stated that he attended training recently and learned that you cannot enforce an ordinance against using engine compression brakes but rather it would need to be under the noise disturbance ordinance, which would require a decibel meter to measure the noise level. Jay Moore was not in attendance so the issue will be put on the November agenda. **Clerk-Treasurer Insurance** – Melinda Jobe updated the council regarding a previous council discussion regarding Tara Walker's insurance. She stated that a reimbursement of \$1,080.00 was made to Billy Walker for the \$120.00 per month that had been deducted from his paycheck for Tara's co-pay for nine months since the Clerk-Treasurer's cost is fully covered by the Town and they had still been paying for her. Dan Carlisle stated that it should be saving the town money and Melinda agreed that it is saving money that Tara is on Billy's policy compared to having a different full-time employee receiving it. **Betty Catron house** – Jerry Faucett wondered about the status of Betty's house that has sat vacant after a house fire a few years ago. He stated that he has inquired about it to Jay for the past six months. Melinda stated that she knows of a couple of people who were possibly interested in buying it, tearing it down and rebuilding but she hasn't heard anything else lately. She also stated that if the town were to condemn it, they would need to tear it down and file a lien against the property. It is a costly process for the town. After further discussion, Melinda Jobe stated that it would be put again on the November agenda so that they could follow up on it with Jay Moore. **Tenant Unpaid Utility Bills** – Craig Hudzinski asked if there is an ordinance making landlords responsible for their tenants' unpaid water bills, mentioning Jerry Faucett in particular. He doesn't believe a landlord should be held responsible for a tenant's utility bill if the tenant moves and leaves a balance due without paying. Melinda Jobe tried to quickly find the

ordinance holding landlords responsible for a portion of an unpaid tenants utility bill online but needed more time to locate it. She will follow up with Tara so she can provide clarification.

Seeing no further business to come before the Town Council, the meeting was adjourned at 7:56 p.m.

Melinda Jobe, Town Council President