

The regular meeting of the Kirklin Town Council was held on Monday, October 9, 2023, at 7:00 pm at Kirklin Town Hall.

Upon Roll Call, the following Council Members were present: Jennifer Bowman, Jerry Faucett, Melinda Jobe, Walt Minnick, and Brent Stetler.

Also present were Brendon Bright, Maureen Hayden, Dan Carlisle, Billy Walker, Tara Walker, Jay Moore, Dwain Pitzer, & Mary King.

Melinda Jobe opened the meeting and led with the Pledge of Allegiance and a prayer.

MINUTES – Minutes from the regular meeting held on September 11, 2023 were approved as read.

BUDGET ADOPTION – A motion was made by Walt Minnick to approve the 2024 Budget and adopt Ordinance #2023-10-1. The motion was supported by Brent Stetler and carried with a unanimous vote.

SIDEWALK REPLACEMENT PROGRAM – An application to participate in the 50/50 Sidewalk Replacement Program was received from Rachel Haerr. The Council reviewed the application and the estimate from Metzinger Construction to replace the sidewalk. Jerry Faucett questioned if Billy had asked other contractors for bids. Billy said that he did but did not receive a response. He also questioned why the length listed on the application was listed as 83 feet and the estimate from Metzinger Construction is 88 feet. Billy said that the sidewalk went all the way to the road but was buried under grass. Jerry questioned if there would be any money left for sidewalk replacement after the two current projects were complete. Mary King said that there would be approximately \$2,300.00 left in the appropriation. Brent Stetler made a motion to approve the application to participate in the 50/50 Sidewalk Replacement program submitted by Rachel Haerr. The motion was supported by Jerry Faucett and carried with a unanimous vote. Billy Walker suggested replacing a 50 ft. section of sidewalk on N. Main Street due to a safety issue and that cost would be \$2,500.00. A motion was made by Melinda Jobe to approve replacing a 50 ft. section of sidewalk on N. Main Street in the amount of \$2,500.00. The motion was supported by Jennifer Bowman.

WASTEWATER PROJECT – Maureen explained that the town had been awarded a \$700,000.00 OCRA Grant for our Wastewater Project. She explained that Kirklin did not receive funding from SRF. SRF only funded seventeen wastewater projects and that Kirklin was 57th on the list. She recommends that the town move forward with the application to Rural Development for a loan/grant. Maureen anticipates that funding demands will be high through Rural Development as well. The first step is holding a Public Hearing which the Council agreed to hold on November 13, 2023 @ 7:00pm. Maureen said that RD is requesting the towns listing be changed in Sam.gov. It is listed as the Town of Kirklin Town Hall. She is willing to help with getting the change made. She would also like to have an in-depth conversation with the Town Council concerning the size of the project and the possibility of splitting the project up and doing a smaller project now, with a larger project later so that we don't lose our OCRA Grant. The Council agreed to hold a special meeting on Tuesday, October 17, 2023 @ 6:30pm. A motion was made by Jennifer Bowman to approve invoice #57121 in the amount of \$2,000.00 to Commonwealth Engineers. The motion was supported by Jerry Faucett and carried with a unanimous vote.

NEW STREETLIGHTS – Billy Walker reported that he had met with Josh from Duke Energy to discuss installing new streetlights on E. Pike, E. Monroe, & W. Jefferson Streets. We cannot put one on W. Jefferson at the town limits. The only place to install one at the edge of town on E. Pike Street is on the east side of the driveway of 508 near 510 E. Pike St. Although the pole is very close to both property lines, it appears to be more on the 510 side which is not in the corporation limits. Billy said that it is within 5 ft of the driveway of 508. The first-choice location was 506, but there are communication lines in the way of where brackets would need to be mounted. After discussion, Jay Moore said that we are better off putting it on the pole that works at 508. Billy also reported that the light on E. Monroe is located about a half a block east of Pike Street but will need a shield over part of

the bulb to keep it from shining in a house near the pole. Brent Stettler said that there is a big gap between streetlights near his home. Billy said that within the last two months we have reported two streetlights in that area that needed to be repaired, but they should all be working by now. Billy will take a look at it the area. The total base monthly charge for a term of 10 years is \$15.40 per month for two lights. Brent Stettler made a motion to approve the installation of the proposed streetlights. The motion was supported by Jerry Faucett and carried with a unanimous vote. Melinda Jobe signed the agreement.

UTILITY SUPERINTENDENT – Billy Walker provided the Town Council with a written report prior to the meeting. In addition to the report, Billy said that the town needs a new zero turn lawn mower due to the current mower is 10 years old, using oil, and it has 1,724 hours on it. Billy has two quotes for the same mower we have. One is from TTG Frankfort - \$7,750.00 for standard tires and \$8,500.00 for the newer style tires. Airless tires are better for your back and are able to run over glass, etc. that sometimes gets thrown out along the highway. TTG offered a trade-in of \$3,000.00 for the old mower. Reynolds, for the exact same mower, gave a quote of \$10,210.56 for a mower with the new style tires and if you want the old style, take off \$1,100.00. They offered a trade in of \$2,000.00 for the old mower. Jerry Faucett thinks that what TTG is offering with the new style tires is a bargain. Billy said that he was told that prices would be going up instead of giving discounts this winter. He also said that as a municipality we qualify for benefits that the normal person on the street can't get. Jerry Faucett made a motion to purchase the mower with airless tires from TTG for \$8,500.00. Walt Minnick supported the motion, and it was carried with a unanimous vote.

PAVER PROJECT BIDS – Dwain Pitzer who represents KMS and formed a committee for the project reported that we solicited five bids for the project. We got three quotes back with two contractors declining to bid. Melinda Jobe said that she wasn't sure if she and Walt understood the two part Metzinger Construction quote for \$13,700.00 & \$15,472.00 since it mentioned someone else doing the base. That was not in the specifications. Dwain said that he had received an email bid from Shorty Florez (FL&B Construction), but the quote was not on the town bid form. Dwain does not know him personally, but he does all the work for Sigma Builders. His quote was for \$15,000.00 plus \$55.00 per hour for anything above the scope of work, with him doing all the work including installing the base, but not the removal of sod. Volunteers with the Clinton Central FFA, have worked really hard to remove the sod with only a small portion left. Dwain said that contractors should not have to do anything outside the scope of work because the plan right now is to finish up (removing the sod) at the last section in front of the Farmers Bank, weather permitting on Friday. The third bid was from Jason Smith (Smiths Lawn Care) in the amount of \$27,860.00 and appears to be complete. Melinda Jobe questioned if a decision needed to be made right now. Dwain said that we are running out of time and have about a 30-day window to get the project done. Billy said that Metzinger's bid only included the labor to install what little concrete is included. The other quote is if he supplies the materials and does all of it the work and that price is \$15,472.00. Billy stated that Shorty's bid was a little more precise to what the scope of work is. Dwain said that he will have Shorty submit the quote on the town's bid form. Melinda Jobe made a motion to accept KMS bid from Shorty Florez in the amount of \$15,000.00 to finish our paver project out. Brent Stetler supported the motion, and it was carried with a unanimous vote.

TOWN MARSHAL – Brendon Bright gave an update concerning the status of the police vehicles and repair of the damages from the hailstorm. He explained that the invoice from Move Over Outfitters had gone up. \$33.60 was due to misc. shop supplies. Also, there was additional expense to replace a broken windshield. Brendon suspects that it was due to the hail, but it couldn't be proven. One of the first cold days when Brendon turned the defrost on the windshield cracked. The deductible was more than the repair of the windshield so Move Over Outfitters repaired the windshield as well. This brings the new total invoice amount to \$14,474.99. A motion was made by Melinda Jobe to approve the revised invoice to Move Over Outfitters in the amount of \$14,474.99. The motion was supported by Walt Minnick and carried with a unanimous vote. Brendon reported that thank you letters have been typed up for AED donors and he will get them out. Brent Stetler asked if Brendon could

provide a judge for the Christmas light contest this year on December 18th. It was decided that there will not be registration this year, but all houses and businesses will be judged. First and second place will be chosen from all entries. Melinda Jobe agreed to seek donations from town merchants for the prize baskets.

LEAK ADJUSTMENT REQUEST – Jan Kyle submitted a leak adjustment request. It was noted that the leak was the result of a contractor leaving outdoor water spickets on. The Council expressed concern that the issue was a result of the contractor. The leak adjustment request was tabled until the November meeting. Mary King will make sure Ms. Kyle understand that she can only apply for one leak adjustment per year.

CLERK-TREASURER – Mary King provided the following monthly reports to the Town Council prior to the meeting: Revenue, Appropriations, Statement of Reconciled Accounts, Register of Claims, Adjustment Register, & Allowance Docket for month ending September 30, 2023. There were no questions regarding the reports. Melinda Jobe reviewed the bank statements and signed the Statement of Reconciled Accounts. All Council Members present signed the Register of Claims, Adjustment Register, and Allowance Register. The following invoices came in after the Register of Claims was prepared. A motion was made by Brent Stetler to approve the following invoices: USA Bluebook \$1,150.00, Trojan Technology \$711.78, Ryan, Moore, Cook, Triplett \$2,597.00. The motion was supported by Jerry Faucett and carried with a unanimous vote.

TREE REPLACEMENT – Platinum Landscape provided estimates to replace the two trees on Main Street that were damaged due to an uninsured accident. The estimate for a Round Lobe Sweet Gum is \$695.00 and a Redpoint Red Maple is \$575.00. A motion was made by Brent Stetler to approve the purchase of a Sweet Lobe Gum & Redpoint Red Maple from Platinum Landscape. The motion was supported by Jennifer Bowman and carried with a unanimous vote.

TRICK OR TREAT HOURS – The Council agreed that Trick or Treat Hours will be October 31, 2023, from 6-8PM. Trick or Treating with Downtown Merchants will be held on October 28, 2023, 4-6PM.

THANK YOU FOR VISITING SIGN - Melinda Jobe questioned if the Council approved a “Thank you for visiting” sign in addition to the “Welcome to Kirklin” sign that was installed at the north end of town. Mary King will check in to what was approved by the Town Council.

Seeing no further business to come before the Town Council, the meeting was adjourned at 8:26PM.

Melinda Jobe