

A public hearing and regular meeting of the Kirklin Town Council were held on Monday, September 8, 2025, at 7:00p.m. at Kirklin Town Hall while being simultaneously livestreamed at www.youtube.com/@kirklinindiana.

The meeting was opened by Melinda Jobe. On the call of the roll, the following Council Members were present: Brent Stetler, Melinda Jobe, Walt Minnick, Jerry Faucett, and Craig Hudzinski.

Also present: Billy Walker, Clinton Poole, Brendon Bright, Jay Moore, Dan Carlisle, and Tara Walker.

The Pledge of Allegiance and prayer were led by Melinda Jobe.

PUBLIC HEARING - The public hearing for the proposed 2026 Budget was opened by Melinda Jobe. Copies of the proposed budget were made available to those in attendance. There were no questions or opposition to the proposed budget. Seeing no comments or questions, the Public Hearing was closed.

MINUTES – Brent Stetler made a motion to approve the minutes as written from the Town Council Meeting held on August 11, 2025, and the Special Meeting held on August 26, 2025. Craig Hudzinski seconded and it passed unanimously.

SUPERINTENDENT – Billy Walker provided the council with a written report. He presented the council with the following quotes for exterior water tower cleaning: Tank Maintenance Systems, \$22,800.00; National Wash Authority, \$8,150.00; and Complete Restoration, \$14,250.00. Melinda Jobe made a motion to approve the quote from National Wash Authority in the amount of \$8,150.00. The motion was supported by Craig Hudzinski and it carried unanimously.

POLICE – Brendon Bright stated that, since the last meeting, there were 32 calls for service, including three arrests of which one was on a warrant and two were misdemeanors. They had 19 traffic stops of which they wrote 4 citations and 18 warnings. They issued 4 ordinance violation warnings. The spotlight on the pick-up truck is cracked and Brendon attended training.

CLERK-TREASURER – Tara Walker provided the following reports to the town council prior to the meeting for month ending August 31, 2025: Revenue, Appropriations, Payroll Allowance Docket, Adjustments Register, and the Monthly Statement of Reconciled Accounts; and the Accounts Payable Register ending September 4, 2025. Seeing no questions, the town council signed the Payroll Allowance Docket, Adjustments Register and the Accounts Payable Register. Melinda Jobe also signed the Statement of Reconciled Accounts and reviewed and signed the bank statements prior to the meeting.

CODE OF ORDINANCES SUPPLEMENT – Melinda Jobe made a motion to read Ord #2025-9-1 by title only “An Ordinance Enacting and Adopting a Supplement to the Code of Ordinances for the Town of Kirklin, Indiana and Declaring an Emergency”. The motion was supported by Brent Stetler and it carried unanimously. Melinda Jobe made a motion to approve Ord #2025-9-1 on first reading. The motion was supported by Brent Stetler and it passed unanimously. Melinda Jobe made a motion to suspend the rules to be able to consider Ord #2025-9-1 on second reading at the same meeting. The motion was supported by Brent Stetler and it passed unanimously. Melinda Jobe made a motion to adopt Ord #2025-9-1 on second reading. The motion was supported by Brent Stetler and it passed unanimously.

TITLE VI IMPLEMENTATION PLAN – Tara Walker explained that in order for the town to receive Community Crossing Matching Grant funds, INDOT requires our Title VI Implementation Plan to be renewed annually. Brent Stetler made a motion to read Res #2025-9-2 by title only “Resolution Renewing the Title VI Implementation Plan”. The motion was supported by Craig Hudzinski and it carried unanimously. Brent Stetler made a motion to adopt Res #2025-9-2. The motion was supported by Jerry Faucett and it carried unanimously.

COUNTY BOARD OF COMMISSIONERS – Melinda Jobe made a motion for Ord #2025-07 “Petition for Voluntary Annexation of Real Estate into the Town of Kirklin, Indiana and Transfer of Roads Within the Boundaries of the Town of Kirklin” to be filed and included with the minutes of this meeting and for the Town of Kirklin to accept W. Kirk Street and E. Monroe Street into the town’s street inventory and responsibility for maintenance and repair. The motion was supported by Walt Minnick and it carried with a unanimous vote.

FISCAL PLAN, JEFFERSON STREET – Craig Hudzinski made a motion to read Res #2025-9-3 by title only “Adopting a Fiscal Plan and Definite Policy for the Annexation of Property Contiguous to the Town of Kirklin, Indiana Pursuant to Ord #2025-9-4”. The motion was supported by Brent Stetler and it carried unanimously. Craig Hudzinski made a motion to pass Res #2025-9-3. The motion was supported by Brent Stetler and it passed with a unanimous vote.

ANNEXATION, JEFFERSON STREET – Melinda Jobe made a motion to read Ord #2025-9-4 “An Ordinance Annexing Certain Territory to Town of Kirklin, Indiana, Placing the Same Within the Corporate Boundaries Thereof and Making the Same a Part of the Town of Kirklin, Indiana” by title only. The motion was supported by Craig Hudzinski and it passed with a unanimous vote. Melinda Jobe made a motion to pass Ord #2025-9-4 on first reading. The motion was supported by Craig Hudzinski and it carried with a unanimous vote. The council set a public hearing on the matter for October 8, 2025, at 6:00pm and will also consider the second reading of this ordinance.

DORMANT FUND – Tara Walker explained that the Park Court Revitalization fund has a balance of \$2.49 but that it is no longer used for the reason the fund was created. Brent Stetler made a motion to pass Res #2025-9-5 “A Resolution Declaring a Dormant Fund Account” which approves the Clerk-Treasurer to transfer \$2.49 to the Rainy Day fund and close the fund. The motion was supported by Walt Minnick and it carried unanimously.

STORM WATER – The town council had a discussion regarding increasing the storm water rate. Jay Moore, town attorney, advised the council that only the Board of Directors for Storm Water Management can approve a rate increase but that the town council can then veto or adopt the new rate. It was decided that the storm water board will hold a public hearing to consider a storm water rate increase on October 8, 2025 at 5:30pm.

SANITARY SEWER REHABILITATION PROJECT – Brent Stetler made a motion to approve Commonwealth Engineering Inv #64100 in the amount of \$9,449.62. The motion was supported by Craig Hudzinski and it carried unanimously.

PARK – Billy Walker presented the council with quotes for new playground equipment, with pieces for both 2 – 5 year olds and 5 – 12 year olds. They were: Play Pros (Landscape Structures), \$29,941.95; Midstates Recreation, \$36,776 plus \$8,169.00 for shipping and installation; Swingset Factory Depot, \$29,972.50; and, Pro Playgrounds, \$29,999.00. All except for the one noted separately include shipping and installation. Billy showed the council color copies of the equipment that each quote included. Billy stated that the town will do our own groundwork and

mulching to save funds. Tara Walker added that we would like to obtain a grant for an ADA-accessible merry-go-round. After discussion, Brent Stetler made a motion to approve the quote from Swingset Factory Depot in the amount of \$29,872.50, including shipping and installation. The motion was supported by Craig Hudzinski and it carried with a unanimous vote.

LEAK ADJUSTMENT – Walt Minnick made a motion to approve a leak adjustment for Katie Glass in the amount of \$32.53. The motion was supported by Jerry Faucett and it carried unanimously.

TRICK-OR-TREATING – The council decided that since Halloween is on a Friday, the official Town of Kirklin trick-or-treating hours will be October 31, 2025 from 6:00pm – 8:00pm.

CENTRAL DISPATCH – The council discussed the agreement with county dispatch signed in 2014 which allows dispatch to receive a portion of the town's LIT – Public Safety monthly distributions. The agreement was originally signed in 2009 to help fund a new building and the town council then signed another agreement in 2014 to terminate in 2019, which auto-renews annually unless one party is notified of the other's intent to end the agreement. Melinda is concerned due to the new legislation passed recently and how it will affect the town. After the discussion, Melinda stated that she will contact Renee Crick to see if she will come speak to the council regarding the matter.

Seeing no further business to come before the Town Council, the meeting was adjourned at 8:42pm.

Melinda Jobe, Town Council President

A livestream recording of council meetings, including their agenda and minutes, can be found at the following address for at least 90 days following the date of each meeting, per IC 5-14-1.5-2.9:

www.youtube.com/@kirklinindiana