

The Regular meeting of the Kirklin Town Council was held on Monday, December 12, 2022, at 7:00PM at Kirklin Town Hall.

On the call of the roll, the following Council Members were present, Jerry Faucett, Melinda Jobe, Walt Minnick, and Brent Stetler. Jennifer Bowman was absent.

Also present were Patty Quick, Katy Smith, Darren Wells, Maureen Hayden, Phil Triplett, Jay Hawley, Billy Walker, Alexander (Sandy) Dixon, Dennis Tillman, Kim Deck, Tracy Thorley, and Mary King

**MINUTES** – The Minutes from the meeting held on November 14, 2022, were approved as read.

**ADDITIONAL APPROPRIATION HEARING** – The hearing for an additional appropriation in the Police Non-Reverting Equipment Fund in the amount of \$15,140.25 was opened. Mary King read Resolution #2022-12-1 and explained that the additional appropriation will fund a portion of the down payment for the new police vehicle and outfitting it. She also explained that enough funds have been raised with the sale of LESO Equipment to fund the additional appropriation. There were no comments or questions. A motion was made by Brent Stetler to approve Resolution #2022-12-1 for additional appropriation for the Police Non-Reverting Equipment Fund in the amount of \$15,140.25. The motion was supported by Walt Minnick and carried with a unanimous vote. The Hearing closed at 7:05PM.

**WASTEWATER PROJECT HEARING** – Melinda Jobe opened the hearing and turned it over to representatives from Commonwealth Engineers. Darren Wells introduced himself and Katy Smith. He began a power point presentation for the project and explained the State Revolving Loan Fund/Indiana Finance Authority where the town will be seeking financing. Darren explained the current situation with existing treatment facilities, deficiencies, and the results of smoke testing in the collection system. He discussed future situations, projected growth, and predicted future flows. He then presented evaluations of alternatives to correct the problems. There will be no environmental impact on the whole project. He explained that the plans had been selected based on monetary, technical, environmental, reliability, safety, and implementation, as well as discussions with the town. He suggested bidding Alternate #1 for the collection system rehabilitation (Contract A). He recommends bidding both Alt 1A & 1C for the wastewater treatment plant upgrades (Contract B), and Alt. 1A as an alternate to contract B. The selected plan for contract A should reduce wet weather I/I by 10%-15%, reduce WWTP peak flow, provides for the future, and increases the useful life of sewers. The benefits of contract B will be to demolish and replace the oldest structures, handle wet weather events, and provide capacity for the future. The total estimated cost of the project is 4.1 million in construction costs, and with non-construction costs the total estimated cost is 5.3 million. If the town receives a \$700,000 OCRA grant the cost of the project would be reduced to \$4,684,000. Darren said that the estimated start of construction would be in 2024, with anticipated completion in 2025. The project financing will come from the IFA State Revolving Fund Loan (SRF). The loan will be a 20–35-year loan with a low interest rate (2.12%), and a chance for potential buy-down/forgivable loan or grant (BIL). We will also apply for a grant through OCRA. Darren reminded those in attendance that the comment period will end on Dec. 17<sup>th</sup>. Jay Hawley had a question about the flood plain map. Kim Deck had a question about only addressing 45/90 manholes. Darren Wells responded that they would choose the ones in need of the most attention and if there was contingency money available, they would do more. Melinda Jobe questioned if the projects would satisfy IDEM requirements. Darren said that repairs and upgrades should be ongoing and that this project will not be the end of the projects. Mary King had a question about the rate projections. Darren said that the rates are speculation at this point. There were no further questions, and the hearing portion of the meeting was closed. A motion was made by Brent Stetler to approve the invoice

from Commonwealth in the amount of \$2,000.00. The motion was supported by Jerry Faucett and carried with a unanimous vote.

An amendment to the current contract with Commonwealth Engineers to develop an Asset Management Plan was given to the Council at the November Council meeting for review and consideration. Darren explained that the contract would cover technical and managerial services and the proposal from Therber & Brock would be for the financial side. A motion was made by Brent Stetler to hire Therber, Brock & Assoc. for \$13,000.00 to prepare the financial side of the Asset Management Plan. The motion was supported by Walt Minnick and carried with a unanimous vote. A motion was made by Brent Stetler to amend the current contract with Commonwealth Engineers to add services to prepare the Asset Management Plan, in the amount of \$35,000.00. The motion was supported by Walt Minnick and carried with a unanimous vote.

**PARK FENCE REPAIR** – The Council discussed what needs to be done with the fence. It was decided that Billy Walker would fix the fence temporarily. Once the wood fence has been removed behind the ball diamond, it will be easier to get into the area to fix it permanently. Billy said that approx. 300 ft. of fence needs to be repaired. Jerry Faucett doesn't think that the town should be responsible for the entire 300 ft.

**PARK BOARD** - Melinda Jobe thanked Patty Quick for all her years of service in the community and on the Park Board. Sher presented her with a gift on behalf of the town. Kim Deck has reached out to members of the Rec. Board and asked for bylaws and information about the Rec Board, but so far, they have not responded. The town does not have a copy. **NEW PARK BOARD MEMBER APPOINTMENTS** - A motion was made by Walt Minnick to appoint Jay Hawley and Tracy Thorley to the Park Board. The motion was supported by Brent Stetler and carried with a unanimous vote. Kim Deck questioned if the Park Board should have a say in the fencing project the Rec Board will be doing. Phil Triplett's opinion is that if the lease with the Rec Board is silent, the town would have a say in the project.

**DRAINAGE BOARD** – Billy Walker reported that he will work with Marvin Henry on the storm drain issue on Hwy. 38. He said that he will also hire a company with a camera crew to check the drainage in the area. Jerry Faucett made a motion to pay Berry It upon completion of the boring work near Illinois Street. The motion was supported by Melinda Jobe and carried with a unanimous vote.

**UTILITIES** – Billy Walker provided the Town Council with a monthly report prior to the meeting and did not have anything additional to report. We received a Community Crossings Grant and Billy requested that we accept bids at the January meeting. It was agreed that we would advertise and have a bid opening on January 9, 2023, at 6:30PM.

**POLICE DEPARTMENT – NEW POLICE VEHICLE FINANCING** - Mary King explained that Bancorp raised their interest rate to 5.692% when we lowered the amount to be financed to \$28,200.00. Crossroads Bank lowered their rate to 4.828%. Melinda Jobe made a motion to adopt Resolution #12-2022-4 authorizing the special purchase of a police vehicle. Walt Minnick supported the motion, and it was carried with a unanimous vote. Brent Stetler made a motion to change from Bancorp and use Crossroads bank for the financing of the new police vehicle. The motion was supported by Walt Minnick and carried with a unanimous vote. A motion was made by Melinda Jobe to adopt Resolution #2022-12-5 Approving a Master Equipment Lease Purchase Agreement, Exhibit #2. The motion was supported by Walt Minnick and carried with a unanimous vote.

**CLERK-TREASURER** - Revenue & Appropriation Reports for November 30, 2022, Billing Adjustment Register for month ending November 30, 2022, Current Register of Claims, Statement of Reconciled Accounts for month ending November 30, 2022, w/ Fund Report, given to the Town Council prior to the meeting for

review. There were no questions concerning the reports. The Billing Adjustment Register, Register of Claims, and Payroll Register were signed by all Council Members present. The Statement of Reconciled Accounts/Report were reviewed by Melinda Jobe and signed. **LEAK ADJUSTMENTS**-A motion was made by Brent Stetler to approve leak adjustments for Libby Sweazey in the amount of \$232.91 and Ileen Harmon in the amount of \$87.65. The motion was supported by Jerry Faucett and carried with a unanimous vote.

**SALARY ORDINANCE** – A motion was made by Brent Stetler to approve the Ordinance #2022-11-1, the 2023 Salary Ordinance. The motion was supported by Jerry Faucett and carried with a unanimous vote. **2022 SALARY ORDINANCE AMENDMENT** – A motion was made by Brent Stetler to approve the amendment to the 2022 Salary Ordinance #2022-12-2 for Community Center Cleaning. The motion was supported by Walt Minnick and carried with a unanimous vote.

**OPIOID FUND ESTABLISHMENT** – A motion was made by Brent Stetler to approve adopting Ordinance #2022-12-6 establishing Fund #2256 Opioid Settlement Unrestricted and Fund #2257 Opioid Settlement Restricted Fund pursuant to Indiana Code 36-1-3. The motion was supported by Walt Minnick and carried with a unanimous vote.

**HEALTH INSURANCE** – Brent Stetler made a motion to adopt Resolution #2022-12-3 adopting the Second Amended and Restated Agreement and Declaration of Trust and to move life insurance to the AIM Medical Trust from Colonial Life Insurance. The motion was supported by Walt Minnick and carried with a unanimous vote.

**INVOICE PAYMENT APPROVAL** – A motion was made by Brent Stetler to approve the following invoices that came in following the close of the Register of Claims: Gall’s invoices totaling \$818.03, Booker’s \$304.69, Bloomington Ford \$5,740.25, Ryan, Moore, Cooke, Triplett, & Albertson \$2,730.50. The motion was supported by Jerry Faucett and carried with a unanimous vote.

**DRAINAGE BOARD** - Jerry Faucett said that he wasn’t sure if Patty Quick intends to resign from the Stormwater Utility Board since she is resigning from the Park Board, but hadn’t thought to ask her while she was here.

**ATTORNEY SERVICES** – Melinda Jobe asked the Council if they had a chance to review the proposal given to the Council in October for the retainment of Jay Moore as the Town Attorney. Melinda Jobe made a motion to retain the services of Jay Moore and to approve the proposal. The motion was supported by Walt Minnick and carried with a unanimous vote.

Seeing no further business to come before the Council, the meeting was adjourned at 9:24 PM.

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Melinda Jobe