

The regular meeting of the Kirklin Town Council was held on Monday, February 13, 2023, at 7:00 p.m. at Kirklin Town Hall.

Melinda Jobe, council president, opened the meeting with the Pledge of Allegiance and a prayer.

On the Call of the Roll the following Council Members were present: Jerry Faucett, Melinda Jobe, Walt Minnick, and Brent Stetler. Jennifer Bowman was absent.

Also present were Brendon Bright, Billy Walker, Tara Walker, Jay Moore, Shawnee Metzinger, Maureen Hayden, Jeremy Fewell, Bryce Eaton, Travis Robinson, Bob Thorley, Katie Cohee, and Brian Wimbrough.

MINUTES – The Minutes from the meeting held on January 9, 2023 were approved as written.

TOWN CLEAN UP DAY – The Farmers Bank would like to coordinate their shred day with our clean-up day this year. After a brief discussion, it was decided that the town would ask Smith Trash Service if they can do our townwide clean up this year on either May 20 or June 3. Once decided, the town will let the Farmers Bank know the date.

LANDSCAPE MAINTENANCE PROPOSALS – Melinda Jobe reported that she has sent out the bid specs to 4 companies but none of them have come back yet. Each company will sponsor a bump out for no cost to the town but will be able to put their company sign in the bump out for advertising. Since we have not heard back from any of them at this time, the issue was tabled until the March council meeting.

NEW LIBRARY BOARD MEMBER – Tina Surber has completed her maximum number of terms on the Library Board. Brent Stetler made a motion to appoint Danny Walters to the Library Board. The motion was supported by Melinda Jobe and it carried with a unanimous vote.

CLINTON CENTRAL SCHOOL CORPORATION – Jeremy Fewell, CCSC Superintendent, was present to discuss the referendum that will be on the next voting ballot for the school corporation. The previous referendum will be expiring soon after 7 years and the school would like to “renew” it for the same amount as before and stressed that nobody’s property tax rate would go higher than it currently is due to this renewal. They are asking the same amount as before and nothing more. There has been a change in the laws that now would make a new referendum good for 8 years instead of the previous 7 years. He provided the town with some pamphlets explaining how the money would be spent and they are available in the hallway at town hall if any residents would like one.

WASTEWATER PROJECT – Maureen Hayden with Commonwealth Engineering gave an update on the Asset Management Plan they are working on that would make the town eligible for the State Revolving Fund. The technical aspect of the Asset Management Plan has been completed and it has been forwarded to Steve Brock. The deadline target is March 31, 2023 to make the town eligible for the April 1, 2023 deadline. She stated that Commonwealth can submit the application along with the completed PER to SRF before April 1 so that they can get a jump on scoring it though they will not determine where we fall on the priority list yet. Maureen stated that she will be completing the application for us and will send it to Melinda Jobe for her signature prior to submitting it to SRF. Maureen also informed the council that every community will be required to complete a Lead Service Line Inventory in the near future. Billy stated that he is aware of the requirement coming up and that it has been in the works for a few years. It must be completed by October of 2024. The Indiana Finance Authority (IFA) will potentially be making some grant money available through the Alliance for Indiana Rural Water for communities our size according to Maureen. Billy stated that if any lead compromised lines are found in our inventory, we will have to replace those. Residents would be required to replace any lines between the meter and their house but there may also be some financial help available for them as well. More information will be forthcoming as we get closer.

COMMONWEALTH ENGINEERING INVOICES – Brent Stetler made a motion to approve paying Invoice #54906 in the amount of \$2,000.00 to Commonwealth Engineering for the study and report. The motion was supported by Jerry Faucett and it carried with a unanimous vote. Brent Stetler made a motion to approve paying Invoice #54907 in the amount of \$7,000.00 to Commonwealth Engineering for the Asset Management Plan. The motion was supported by Jerry Faucett and it carried with a unanimous vote.

PARK BOARD – Shawnee Metzinger reported that the Rec Board has informed the Park Board that they will be having ball this year. The forms will be going to the school in the next couple of weeks. She also reported that they will be getting an ag lime donation from Michigantown for the big diamond and they have someone to spread it. The Rec Board also reported to the Park Board that they have resubmitted paperwork for the Community Foundation grant to get the fence taken care of. The next park board meeting is on February 23, 2023 at 7:00am at the library. Tracy Thorley has stepped down from the park board and they will be looking for her replacement.

UTILITY DEPARTMENT – Billy Walker provided the council with a written report prior to the council meeting. **Water** – Peerless-Midwest came on January 26th and flow-tested the wells and high service pumps, which is an annual requirement from IDEM as well as for our water loss audit. There has been no significant change from last year. Jim's Heating & Air Conditioning came on February 9 to diagnose issues with the heating and air at the water plant. On February 10, they returned to fix the #2 unit, which was an electrical issue. The issue with the #1 unit is a coolant leak and they will return to fix it when the parts come in. **Sewer** – 402 W. Jefferson St. has been having trouble with the sewer line again. Billy reported that he has ordered the materials to upsize and regrade the sewer main and to reconfigure their tap. The main line has bellies in it as it was not installed properly. He has been keeping the residents of the property updated. If they continue to have issues, there is work on their side that they will need to get done. **Streets** – Billy and Drew snow plowed on January 25, 2023. They have also been working on some street sign repair and replacements around town. Billy is repurposing the sign posts that have been removed to use as fence posts for repairing Phil McRobert's fence beside the park. **Storm** – Jessica Lindley with INDOT called Billy to inquire about utility lines in the area on 38W where the sinkholes are located. She informed Billy she would be calling 811 for locates to see who has utilities in that area as Billy stated that we do not. **Misc.** – Gear Hedz installed new front brakes on the dump truck. TTG Equipment serviced the John Deere zero-turn mower and it is ready for mowing season. Billy has the materials to fix the McRobert's fence next to the park and will be doing it as soon as the ground is either frozen, or dry. He also has the materials to install the new welcome sign on the north end of town and will be installing it as weather and time permits. The security lights around the outside of town hall are in need of repair. Out of a total of 5, only 2 work. Jones Electric is coming as their schedule allows to repair or replace them. The backhoe needs new tires for the front and rear. Billy has received the following 3 bids by phone: #1 Pomp's Tire Service – for tires and onside mounting - \$2,238.53 #2 Big O Tires – for tires only (they do not mount) - \$2,180.00 and #3 Esserman's Tire – for tires and onsite mounting - \$1,819.16. After a brief discussion, Brent Stetler made a motion to approve the bid from Esserman's Tire in the amount of \$1,819.16 for tires and onsite mounting. The motion was supported by Jerry Faucett and it carried with a unanimous vote. Billy also informed the council that he will be attending classes in French Lick on March 15th and 16th, 2023.

POLICE DEPARTMENT – Brendon Bright reported that the Govdeals.com auction for the police Charger ended Friday, February 10, 2023 at 10:00pm. The winning bid was for \$7,300.00. Brent Stetler made a motion to approve the buyer to purchase the Dodge Charger for \$7,300.00. The motion was supported by Walt Minnick and the vote was as follows: Brent Stetler, yes; Walt Minnick, yes; Melinda Jobe, yes; and Jerry Faucett, abstained. He also reported that Landon Bartley has stated that the electrical and stickers are finished for the new police Ford Explorer truck and that the ETA for the rear cargo box is about 2 weeks. Brendan stated that we are now officially out of the LESO program. As for staffing, he reported that Tommy Dillingham has not been working due to working at Rossville Schools as an SRO and that Dennis Tillman is also busy in February. Brendan stated he is trying to pick up some of the slack the best he can.

CLERK-TREASURER – Revenue & Appropriation Reports for January 31, 2023, The Billing Adjustment Register for the month ending January 31, 2023, Current Registers of Claims, Statement of Reconciled Accounts for month ending December 31, 2022, Statement of Reconciled Accounts for month ending January 31, 2023, and the Payroll Allowance Docket for month ending January 31, 2023, were given to the Town Council prior to the meeting for review. The original bank statements & Statement of Reconciled Accounts were signed by the Council President. The Register of Claims, Payroll Allowance Docket, and the Adjustment Register were signed by all Council Members present. **Resolution 2023-2-1:** Brent Stetler made a motion to approve Resolution 2023-2-1 Encumbrance for the amount of \$9,500.00 due to work being approved in 2022 to install a police package on the new police vehicle but

not being completed as of December 31, 2022. The motion was supported by Walt Minnick and it carried by a unanimous vote. **Resolution 2023-2-2:** Brent Stetler made a motion to approve Resolution 2023-2-2 Appropriation Reduction Resolution for ARP CLFR Grant/Gov't Services & Infrastructure in the amount of \$7,350.94. The motion was supported by Walt Minnick and it carried by a unanimous vote.

Seeing no further business to come before the Town Council, the meeting was adjourned at 8:17 pm.

Melinda Jobe