

The Regular Meeting of the Kirklin Town Council was held on Monday, October 12, 2020 at 7:00 p.m. at Kirklin Town Hall.

The meeting was called to order by Walt Minnick and he led the meeting with the Pledge of Allegiance and a prayer.

On the Call of the Roll, the following Council Members were found to be present: Jennifer Bowman, Jerry Faucett, Melinda Jobe, & Walt Minnick. Brent Stetler was absent.

MINUTES – The Minutes from the Council Meeting held on September 14, 2020 were approved as written.

BUDGET ADOPTION ORDINANCE #2020-10-1 – The Budget Adoption portion of the meeting was opened. Current copies of the proposed 2021 Budget were made available to those in attendance. There were no questions or comments concerning the proposed Budget. A motion was made by Melinda Jobe to adopt the 2021 Budget Ordinance #2020-10-1. The motion was supported by Jennifer Bowman and carried with unanimous vote. The Budget Adoption portion of the meeting was closed.

VACANT PROPERTY AT 709 N. MAIN STREET – Bob Thorley was in attendance to discuss property that he and his wife Janet recently purchased. Mr. Thorley explained that they purchased the property located at 709 N. Main Street in July. They hired Mike Henry to tear down the home, clean up all the debris, and to grade and seed where needed. The project was completed on October 1st. He and Janet would like to donate the property back to the town of Kirklin. They would like for the attorneys representing the town and themselves to come up with an agreement. They would like for the agreement to include provisions that the town keep the property as something such as a greenspace with signs welcoming people to Kirklin as they are coming into town and thank them for visiting as they leave. The deed would have a restrictive covenant. Jay suggested that the agreement might include that the town has the right to use the space for something such as expanding utility services. The Council is in favor of having Kathy Cook and Jay Moore develop an agreement. The Town Council offered their sincere thanks to Bob and Janet for cleaning up the property and expressed how much better it looks coming in to Kirklin from the north.

STREETSCAPE PROJECT – Drew Braley, Project Manager with Browning Day explained that negotiations with Morphe Construction, the low bidder on the project, have been finalized. Dan Mann was in attendance to say that the KMS Committee gives their approval for the modifications made to the project. The modifications were made to keep the cost of the project within budget. Dan said that we are still getting new sidewalks, some cobblestone, all trees (except for bump-outs), and lights in the project and that the committee is pleased with the end result. Drew explained that due to OCRA guidelines, a change in the contract the town signed with Browning Day needs to be modified to read the dollar amount will “not to exceed \$75,000.00”. The reimbursable expense allowance language is removed. Melinda Jobe made a motion to accept the fee structure amendment to the AIA Doc B-101 with Browning Day. The motion was supported by Walt Minnick and carried with a unanimous vote. Melinda Jobe made a motion to approve AIA Doc B101 with Morphe Construction and the Amended Design Specifications that have been approved by the KMS Committee. Walt Minnick supported the motion, and it was carried with a unanimous vote. It was noted that the pre-construction meeting will be held this Thursday at 10:00 a.m. at Town Hall.

ADA TRANSITION PLAN – Melinda Jobe made a motion to adopt the ADA Transition Plan as presented with no changes. Jennifer Bowman supported the motion, and it was carried with a unanimous vote.

COMMUNITY CROSSING GRANT APPLICATION – Billy Walker presented a list of streets as well as a cost estimate for streets that he would like to include in a Community Crossing Grant Application. After a review of the streets and the cost estimate, a motion was made by Melinda Jobe to approve applying for the Community Crossing Grant and appointing Walt Minnick as the signatory on documents that need signed by the Town Council. Jennifer Bowman supported the motion, and it was carried with a unanimous vote.

PARK – Billy Walker presented an estimate from Brent Metzinger for ADA work to make the bathrooms at the park ADA compliant as well as work on the pavilion to make it ADA compliant. Mary King said that she had hoped that a representative of the Park Board would be present to be sure they understood that the CEDIT Fund only has a balance of \$4,671.81 left. The balance of the contract would need to come from the Park Donation Fund. A motion was made by Melinda Jobe to accept the bid from Metzinger Construction in the amount of \$6,270.00 and to use CEDIT funds in the amount of \$4,671.81, and use the Park Donation Fund for the balance, subject to Park Board approval. The motion was supported by Walt Minnick and carried with a unanimous vote. Billy also explained some ideas he has to make it so that a handicapped person can park and access the pavilion. Walt stated that he feels like the pavilion could use more ramps.

STORMWATER UTILITY BOARD – Billy Walker reported that Mike Henry had completed a project to go along with the E. Jefferson Street drainage project. This will help so that one property owner does not drain stormwater on to another. He installed an 8” tile between the two properties that leads to an open swell on E. Jefferson St. A motion was made by Walt Minnick to pay Henry Excavating invoice #368 in the amount of \$2,000.00. The motion was supported by Melinda Jobe and carried with a unanimous vote. Jay Moore has prepared an easement agreement that needs to be signed by both property owners.

UTILITY DEPARTMENT – Billy Walker supplied the Town Council with a monthly report prior to the meeting. He reported that a sewer tap for Metzinger Construction is complete. It was necessary to bore under Ross Street to avoid damaging the street. The Council reviewed the invoice from Dave Blubaugh in the amount of \$1,500.00. A motion was made by Melinda Jobe to approve paying \$1,500.00 to Dave Blubaugh. The motion was supported by Jerry Faucett and carried with a unanimous vote. Billy reported that there are only two customers left to tie on to the wastewater system, one is on W. Jefferson Street that was granted an extension, and one on E. Pike Street. Billy and Drew have trimmed all the trees that block visibility at all intersections on Main Street as well as W. Madison St. They have also trimmed limbs that hang out over the sidewalks on Hwy #421 as well as other streets in town. Jerry Faucett mentioned, and Jennifer Bowman agreed that the tree and bushes at the intersection of N. Illinois and W. Jefferson need to go because it is dangerous.

POLICE DEPARTMENT - Brendon Bright reported that Terry Bordenet has officially resigned to take another job. Mike Weingartner will let Brendon know in a few days if he will stay on as a Reserve Officer. Brendon has been speaking with people and trying to replace Terry Bordenet. Brendon reported that he has officially retired from the Clinton County Sherriff’s Office and now only works at the Prosecutor’s Office. Mike Weingartner has turned in all of the equipment discussed last month and has been refunded the amount he donated to purchase the equipment. Brendon reported that the Charger’s air conditioning has been repaired and that it turned out to be an electrical issue. He has had issues with the back-up camera in the truck occasionally going out. Having it looked at is on his to-do list. Brendon reported that he was allowed to keep his police vest from the Clinton County Sherriff’s Office.

LEAK ADJUSTMENTS – After review of the leak adjustment requests, a motion was made by Walt Minnick to approve a leak adjustment for Judy Tharp in the amount of \$117.35 & Damian King in the amount of \$60.49. The motion was supported by Melinda Jobe and carried with a unanimous vote.

CLERK-TREASURER – Mary King provided the Town Council with the following reports prior to the meeting: Fund, Revenue, Appropriation Reports, Billing Adjustment Register & Register of Claims for month ending September 30, 2020, & Monthly Statement of Reconciled Accounts for month ending August 31, 2020. There were no questions concerning the reports. The Billing Adjustment Register and Register of Claims were signed by all Council Members present. Walt Minnick signed the Statement of Reconciled Accounts.

TRICK-OR-TREATING HOURS – The Town Council agreed that town Trick-or-Treating hours would be set for Saturday, October 31, 2020 from 6-8 p.m. Kirklin Merchants will offer Trick-or-Treating with Town Merchants from 4-6 p.m. on October 31st as well.

Seeing no other business to come before the Council, the meeting was adjourned at 8:20 pm.

Walt Minnick _____